



# CITY OF EL PASO DE ROBLES

*"The Pass of the Oaks"*

## AGENDA OF THE SUPPLEMENTAL TAX OVERSIGHT COMMITTEE

Wednesday, April 10, 2019, 6:30 p.m.

MEETING LOCATION: PASO ROBLES LIBRARY CONFERENCE ROOM  
1000 SPRING STREET, PASO ROBLES

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### CALL TO ORDER

**ROLL CALL** Chairman Stephen King, Kathy Barnett, Nick Gilman, Jake Hudson, Bill Pluma, Sarah Hinds

### GENERAL PUBLIC COMMENTS

This is the time the public may address the Committee on items within the Committee's purview but not scheduled on the agenda. **Please turn in a speaker card, speak directly into the microphone and begin by stating your name and address. Each person is limited to 3 minutes.** Any person or subject requiring more than three minutes may be scheduled for a future Committee meeting or referred to staff. Those persons wishing to speak on any item scheduled on the agenda will be given an opportunity to do so at the time that item is being considered.

### CONSENT

Items on the Consent Agenda are considered routine, and, therefore do not require separate discussion. However, if discussion is necessary, or if a member of the public wishes to comment on any item, the item may be removed from the Consent Agenda and considered separately. Questions of clarification may be made by the Advisory members without removal from the Agenda.

1. **Approve Minutes of the October 10, 2018 Meeting**  
Roll Call Vote – voice vote (all in favor, all opposed)

### DISCUSSION ITEMS

2. **Street Maintenance Status Report**  
Ditas Esperanza, Capital Projects Engineer
  - For the Committee to receive and file the Street Maintenance Status Report
3. **Supplemental Sales Tax Revenue and Expenditure Report**  
Ryan Cornell, Finance Manager Administrative Services
  - For the Committee to receive and file the Financial Report

### COMMUNICATIONS/REPORTS

### UNSCHEDULED MATTERS

## ADJOURN

- Supplemental Tax Oversight Committee Meeting – **(SUBJECT TO BY-LAWS CHANGE IN BI-ANNUAL MEETING DATES)** at 6:30 PM in the Paso Robles Library/City Hall Conference Room, 1000 Spring Street, Paso Robles.

Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the City Council after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the City Clerk's Office, 1000 Spring Street, Paso Robles, CA, during normal business hours, and may be posted on the City's web site at [www.prcity.com](http://www.prcity.com).

All persons desiring to speak on an agenda item are asked to fill out Speaker Information Cards and place them at the Staff Table prior to public discussion of that item. Each individual speaker will be limited to a presentation total of three (3) minutes per item.

AMERICANS WITH DISABILITIES ACT Any individual, who because of a disability needs special assistance to attend or participate in this meeting, may request assistance by contacting the City Clerk's Office (805) 237-3960. Whenever possible, requests should be made four (4) working days in advance of the meeting.



# CITY OF EL PASO DE ROBLES

*"The Pass of the Oaks"*

**SUPPLEMENTAL TAX OVERSIGHT COMMITTEE MINUTES**  
**Wednesday, October 10, 2018 - 6:30 PM**  
**MEETING LOCATION: PASO ROBLES LIBRARY/CITY HALL**  
**CONFERENCE CENTER**  
**CITY HALL, 1000 SPRING STREET**

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## **CALL TO ORDER – 6:30 PM**

**ROLL CALL** Chairman Stephen King, Vice-Chair Sasha Irving, Katherine Barnett, Bill Pluma, Nick Gilman, Jake Hudson, Matt McClish

**Absent:** Bill Pluma, Matt McClish, Jake Hudson

**PUBLIC COMMENTS:** None

## **DISCUSSION ITEMS**

1. **Approve Minutes of the October 11, 2017 Meeting**
2. **Approve Minutes of the STOC Public Workshop held on March 21, 2018**
3. **Approve Minutes of the STOC Special Meeting held on August 13, 2018**

Motion made by Nick Gilman to approve all past minutes listed above as one motion, seconded by Kathy Barnett, passed 4-0.

### **4. Street Maintenance Status Report**

Ditas Esperanza, Capital Projects Engineer, presented the Street Maintenance Status Report to the Committee. Kathy Barnett- is there a better way of notifying drivers of the "no left turn" allowed into the Food-4-Less shopping center from Sherwood? Also, do you have an updated chart of projects? Ditas - there were proper closures during paving but we'll take a look at that, as there is still striping that needs to take place. Yes, we'll send the new chart of projects scheduled for Supplemental Sales Tax.

The Committee received and filed the status report. Motion made by Sasha Irving seconded by Kathy Barnett, motion passed 4-0.

### **5. Supplemental Sales Tax Revenue and Expenditure Report**

Dick McKinley, Public Works Director, presented the Supplemental Sales Tax Revenue and Expenditure Report to the Committee. Stephen King- is that negative 3 million? Dick- that's uncommitted money. Kathy- did we receive grant money? Dick - yes, but that is mostly focusing on STOC funds. The grants are about 10% of the tax amount. Kathy- 12<sup>th</sup> & 21<sup>st</sup> Streets receive negative comments about funding, so if there was grant money then people should know that those were stormwater grants, not road grants.

The Committee received and filed the revenue and expenditure report. Motioned made by Kathy Barnett seconded by Sasha Irving, motion passed 4-0.

## **COMMUNICATIONS/REPORTS:**

Stephen King- Vikki has passed out a form to fill out, if you would like, to include a quote for the next press release for STOC.

**UNSCHEDULED MATTERS:**

Kathy- regarding the new sales tax on the ballot, it appears to me that the city will be working ahead if it passes, how many roads can be shut down at a time before it starts inconveniencing the residents? Dick McKinley- yes there are limits, what we do here is concentrate the work within a specific area or neighborhood. Also, the charts out in the front lobby are great. Are you going to keep doing those to keep residents informed? Yes, we will keep updating the maps.

Councilman Gregory- 17<sup>th</sup> Street, since repairs are on hold due to the school district, can we put up signage? Dick McKinley- yes, let us talk with the school district first. Ditas- it's a blue street for the new sales tax on the ballot, not on the current list for prior sales tax. Kathy- is Jardine a city street? Dick McKinley- yes, but it doesn't really serve the City in any way. The County made the City annex it and it was never built to City standards, so we patch and fix only at this time. Jardine will get fixed if voted in with the new sales tax. Councilman Gregory- all property annex into the City from the County, County keeps property taxes. Kathy- .10 cents of every dollar? Councilman Gregory- .12 cents.

Nick- the adjourn meeting date, why does it state subject to by-laws change in bi-annual meeting dates? Dick McKinley- we'll look at this and get input. We currently have bi-annual meetings but can change if that's what the group wants.

**ADJOURNMENT AT 7:10 PM TO:**

- Supplemental Tax Oversight Committee Meeting – Wednesday, April 10, 2019 at 6:30 PM, at the Paso Robles Library/City Hall Conference Room, 1000 Spring Street, Paso Robles.

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*THESE MINUTES ARE NOT OFFICIAL OR A PERMANENT PART OF THE RECORDS UNTIL APPROVED BY THE COMMITTEE AT A FUTURE REGULAR MEETING.*

## MEMORANDUM

**TO:** Supplemental Tax Oversight Committee (STOC)  
**FROM:** Ditas Esperanza, Capital Projects Engineer  
**DATE:** April 10, 2019  
**SUBJECT:** Street Maintenance Progress Report

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### Spring Street – 24<sup>th</sup> to 36<sup>th</sup>

At the meeting on September 20, 2016, the City Council authorized awarding a contract to upgrade water mains from 24<sup>th</sup> to 36<sup>th</sup>, to meet fire flow deficiencies. This construction will be part of the road repairs. There are also some old sewer mains and manholes that will need to be repaired as part of the project. At the City Council meeting on April 2, 2019, staff recommended awarding the construction contract for the pipeline upgrades. Work would be scheduled to begin in summer 2019.

### 13<sup>th</sup> Street Pedestrian Corridor Enhancements (Park to Pine)

The City's been awarded a grant, which will be used to evaluate this corridor. There is also a CDBG Grant, in the amount of \$143,000 to upgrade curb ramps at Pine. The CDBG Grant is for design and construction of these ramps, and the construction contract was awarded in October 2018. The work at 13<sup>th</sup> and Pine (CDBG) has completed the north ramps, and the south ramps should be completed by April. Work has started for that portion from Spring Street to Riverside with underground conduits for future fiber optics, and will follow up with curb ramps (4 locations) at Park. Road resurfacing is also part of the work from Riverside to Spring Street, including ornamental lights, push button activated pole pedestrian crossings at Pine and Park, and landscaping amenities at Park Street.

### Annual Slurry Seal (2019)

Staff is preparing the 2019 Slurry Seal Project to advertise for bids in May 2019. The list of streets for this year are:

- Creston Road – Niblick to Scott
- Queen Anne Road – Ponderosa to Marigold
- Marigold cul-de-sac
- Marigold – Scott to Queen Anne
- Ponderosa Lane cul-de-sac
- Pondera – Scott to Queen Anne

Bid Alternative (dependent on bid results):

- Creston Road – Scott to Myrtlewood
- Silver Oak Drive – Beechwood to Silver Wood Way
- Caymus – Northend to Silver Oak Drive
- Silver Wood Way – Silver Oak to Beechwood
- Beechwood cul-de-sac

(note: west side streets that qualify for slurry seal treatment have been completed. Remaining streets will need a heavier more robust maintenance treatment.)

### **Niblick Hot Spot Repairs**

This project is using SB1 funds for the work, and should begin in spring 2019. The City Council awarded the construction contract on February 19, 2019.

### **Dry Creek Road Surface Repairs**

Repairs to the road will start once the water and sewer lines within Dry Creek Road are completed. Projected completion of the pipelines is early 2020. The City is negotiating with the County of San Luis Obispo to complete Dry Creek all the way to Jardine, and to have the County reimburse the City for this work. A portion east of Aero Tech will require environmental permits and clearance, due to the vernal pools adjacent to the road. The permits and environmental clearance will likely take most of 2019 to complete so it will dovetail nicely to the completion of the pipeline construction.

### **Union Road along Barney Schwartz Park**

On December 4, 2018, City Council awarded the Design Services agreement to repair Union Road. In addition, the City is working with the developer of the Athletic Club to install their frontage improvements as part of their conditions of approval. The City is also going to need to install reclaimed water lines and sewer force main, as part of the City's Master Plan. Tentatively scheduled to be in construction late summer/early fall 2019.

### **Union Road and Golden Hill Road Intersection Improvements**

On December 18, 2018, City Council awarded the contract to prepare preliminary engineering for this intersection. A robust community outreach is envisioned to ensure that the preliminary design will be embraced and accepted by the public, prior to final design and construction.

# City of Paso Robles

## Supplemental Sales Tax

### Revenue & Expense

	<u>TOTAL REVENUE</u>	<u>TOTAL EXPENSES</u>	<u>CASH BALANCE</u>
<b>FY 2012-13</b>	\$ 578,836	\$ (140,163)	\$ 438,673
<b>FY 2013-14</b>	4,745,212	(1,674,486)	3,509,398
<b>FY 2014-15</b>	4,642,540	(3,208,501)	4,943,438
<b>FY 2015-16</b>	5,633,859	(5,235,131)	5,342,167
<b>FY 2016-17</b>	5,515,787	(5,494,084)	5,363,870
<b>FY 2017-18</b>			
JULY	532,678	-	5,896,548
AUGUST	325,700	(548,784)	5,673,464
SEPTEMBER	434,300	(425,720)	5,682,044
OCTOBER	484,288	(134,785)	6,031,547
NOVEMBER	327,700	(66,975)	6,292,272
DECEMBER	437,000	(35,841)	6,693,431
JANUARY	572,795	(120,099)	7,146,127
FEBRUARY	289,500	(65,111)	7,370,516
MARCH	564,631	(47,549)	7,887,598
APRIL	423,154	(94,164)	8,216,588
MAY	430,464	(429,647)	8,217,405
JUNE	513,203	(1,804,444)	6,926,164
<b>TOTAL FY 2017-18</b>	<u>5,335,413</u>	<u>(3,773,119)</u>	<u>6,926,164</u>
JULY	437,698	-	7,363,862
AUGUST	523,775	(750,234)	7,137,403
SEPTEMBER	402,034	(448,072)	7,091,365
OCTOBER	470,041	(951,138)	6,610,268
NOVEMBER	445,114	(461,899)	6,593,483
DECEMBER	463,036	(226,558)	6,829,961
JANUARY	165,435	(381,815)	6,613,581
FEBRUARY		(155,084)	6,458,497
MARCH		(103,131)	6,355,366
APRIL			6,355,366
MAY			6,355,366
JUNE			6,355,366
<b>FY 2018-19</b>	2,907,133	(3,477,931)	6,355,366
TOTAL REVENUE-TO-DATE	<u>\$ 29,358,781</u>		
TOTAL EXPENSES-TO-DATE		<u>\$ (23,003,415)</u>	
TOTAL COMMITTED-TO-DATE			<u>(8,376,815)</u>
AVAILABLE FUND BALANCE			<u>\$ (2,021,449)</u>

# City of Paso Robles

## Supplemental Sales Tax

### Revenue & Expense Since June 2013

	ACTUAL	PROJECT BUDGET REMAINING	COMMENTS
<b><u>REVENUES-TO-DATE</u></b>			
Sales Tax	\$ 25,515,269		
Grant Revenue	2,357,760		
Interest	96,870		
Miscellaneous	348		
Transfers In	314,949		
Total	<u>\$ 28,285,196</u>		
<b><u>EXPENSES-TO-DATE</u></b>			
Professional Services	\$ 141,249	\$ -	
X0008 - 13th St Bridge Improvement	300,000	-	
C0028 - 21st St Green Update	454,300	-	
C0045 - Spring St/16th to 24th	1,222,338	-	
C0046 - Four Rd Project	1,715,251	-	
C0050 - Three Rd Project	826,723	-	
C0054 - Union Rd/Kleck/Montebello	285,000	-	
C0055 - Scott St Creston/Airport	1,719,237	-	
C0056 - Creston/Golden Hill/Oak Meadows	370,425	-	
C0057 - Union Rd/Golden Hill/Hwy 46	999,147	-	
C0053 - 12th St/Spring to Fresno	2,795,245	422,554	
C0058 - Spring St/1st to 15th	4,061,908	692,727	
C0059 - Creston Rd/S. River to Rolling Hills	1,499,307	595,693	
C0060 - Sherwood/Creston/Linne	2,383,380	16,619	
C0061 - Spring St/24th to 36th	20,248	3,079,751	
C0062 - Vine St/1st to 36th	741,936	122,218	
C0084 - 24th St Bridge Rehabilitation	371,252	462,493	
C0085 - Annual Slurry Seal/Chip Seal	1,539,660	354,236	
C0105 - 13th Street Pedestrian Improvements	-	150,000	
C0106 - East Side Light Rehabilitation	1,089,444	108,107	
C0110 - Dry Creek Road Improvements	170,096	311,565	
C0119 - Union Road along BSP	77,128	1,522,872	
C0129 - Niblick Road Signal Synchronization	-	300,000	
C0137 - 13th St/Niblick Bridge Deck Resurface	-	242,000	
C0139 - Ramada Drive/Vendels Circle Road Repair	348,260	1,740	
C0143 - West Side Road Repairs	5,760	(5,760)	
Total	<u>\$ 23,137,295</u>	<u>\$ 8,376,815</u>	