



CITY OF EL PASO DE ROBLES
"The Pass of the Oaks"

CITY COUNCIL AGENDA
Tuesday, April 21, 2020

ADDENDUM TO REGULAR MEETING

PUBLIC COMMENTS RECEIVED VIA EMAIL PRIOR TO 12:00 PM 4/21/2020

General Public Comment Received

- a. [General Public Comments received for this meeting are linked.](#)

10. [Approval of Oak Tree Removal Permit 20-02 and Development Plan Building Envelope Amendment for 191 Via Magnolia](#)

D. Delgado, Associate Planner

- a. [Public Comments received regarding this item are linked.](#)

15. [Appeal \(APL 20-01\) of Planning Commission's approval for a 200-unit residential project \(PD19-06, OTR 19-14\) and the associated Mitigated Negative Declaration \(MND\)](#)

D. Delgado, Associate Planner

- a. [Public Comments received regarding this item are linked.](#)

End of Addendum



CITY OF EL PASO DE ROBLES

"The Pass of the Oaks"

PASO ROBLES CITY COUNCIL

**CLOSED SESSION 5:30 PM /
6:30 PM REGULAR MEETING**

Tuesday, April 21, 2020

In compliance with the State and County Shelter at Home Orders, and as allowed by the Governor's Executive Order N-29-20, which allows for a deviation of teleconference rules required by the Ralph M. Brown Act, City Council meetings will be held by teleconference only until further notice.

Rather than attending in person, residents should call 888-867-1694 to provide public comment via phone (the phone line will open just prior to the start of the closed session meeting at 5:30 PM and again prior to the start of the regular meeting at 6:30 PM) or written public comments can be submitted via email to cityclerk@prcity.com prior to 12:00 noon on the day of the Council meeting to be posted as an addendum to the Agenda. If submitting written comments in advance of the meeting, please note the agenda item by number or name.

City Council meetings will be [live-streamed](#) and available to play later on [YouTube](#) by accessing the following link: www.prcity.com/youtube.

5:30 PM – CALL TO ORDER

ROLL CALL

Councilmembers Maria Garcia, Steve Gregory, John Hamon, Fred Strong, and Mayor Steven Martin

CLOSED SESSION ITEMS

- **Conference with Labor Negotiators**

Pursuant to Government Code Section 54957.6

City Negotiators:

Thomas Frutchey, City Manager

Ryan Cornell, Administrative Services Director

Employee Organizations:

Unrepresented Management (including, among others, City Manager, Asst. City Manager, and Department Heads)

Unrepresented Part-time Employees

Service Employees International Union

Paso Robles Police Association

Paso Robles Professional Firefighters

PUBLIC COMMENT REGARDING CLOSED SESSION MATTERS

RECESS TO CLOSED SESSION

6:30 PM - RECONVENE TO OPEN SESSION

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

INVOCATION Reverend Barbara R. Miller

ROLL CALL

Councilmembers Maria Garcia, Steve Gregory, John Hamon, Fred Strong, and Mayor Steven Martin

STAFF AND COMMISSIONER INTRODUCTIONS

REPORT FROM CLOSED SESSION

PRESENTATIONS

1. **National Volunteer Week Proclamation**

S. Martin, Mayor/A. Fortin, City Librarian

2. **National Library Week Proclamation**

S. Martin, Mayor/A. Fortin, City Librarian

3. **Capital Projects Report**

D. Esperanza, Capital Projects Engineer/ F. Berman, Maintenance Superintendent

GENERAL PUBLIC COMMENTS

This is the time the public may address the Council on items within the Council's purview but not scheduled on the agenda. **PLEASE BEGIN BY STATING YOUR NAME AND ADDRESS. EACH PERSON IS LIMITED TO 3 MINUTES.** Any person or subject requiring more than three minutes may be scheduled for a future Council meeting or referred to committee or staff. Those persons wishing to speak on any item scheduled on the agenda will be given an opportunity to do so at the time that item is being considered.

AGENDA ITEMS TO BE DEFERRED

CONSENT CALENDAR

ITEMS ON THE CONSENT CALENDAR ARE CONSIDERED ROUTINE, NOT REQUIRING SEPARATE DISCUSSION. However, if discussion is wanted by a member of the Council or public the item may be removed from the Consent Calendar and considered separately. Councilmembers and members of the public may offer comments or ask questions of clarification without removing an item from the Calendar. Individual items are approved by the vote that approves the Consent Calendar, unless an item is pulled for separate consideration. Items pulled from consent will be heard at the end of the meeting.

4. [Approval of City Council Minutes from April 7, 2020](#)

M. Martin, Deputy City Clerk

5. [Receipt of Warrant Register](#)

K. Gularte, Accounts Payable

6. [Approval of a Bid Award for the Airport Waterlines Project](#)

D. Esperanza, Capital Projects Engineer

Recommendation: Approve Resolution 20-XXX awarding the bid and authorizing the City Manager to enter into agreements as follows: Construction contract with V. Lopez Jr. and Sons for \$725,960, including a 10% contingency for a total of \$798,600; a construction engineering contract to Cannon Associates for \$165,481, including a 10% contingency for a total of \$182,100; and a contract to Water Systems Consulting, Inc. for \$88,274, including a 10% contingency for a total of \$97,110; and authorize the City Manager and City Attorney to make minor changes to the agreements, if needed, fully consistent with overall Council direction.

7. [Approval of Funding to Update the City's Transportation Impact Analysis Guidelines](#)

D. Athey, City Engineer

Recommendation: Approve Resolution 20-XXX authorizing the appropriation of \$35,000 of Transportation Impact Fee Funds and City Manager to sign an On-Call Transportation Services contract change order to complete an update of the 2013 Transportation Impact Analysis Guidelines.

8. [Approval of an Encroachment Agreement with Vino Vista LLC](#)

D. Athey, City Engineer

Recommendation: Approve Resolution 20-XXX, authorizing the City Manager to sign a Durable Encroachment Agreement with Vino Vista LLC, for the installation of a sewer force main in City right of way and Airport property.

9. [Approval of the Addition of Jake Minnick to the City's ISA Certified Arborist List](#)

Lori Wilson, Assistant Planner

Recommendation: Approve Resolution 20-XXX to add Jake Minnick, ISA Certified Arborist to the City's Certified Arborist list.

10. [Approval of Oak Tree Removal Permit 20-02 and Development Plan Building Envelope Amendment for 191 Via Magnolia](#)

D. Delgado, Associate Planner

Recommendation:

1. Approve Resolution No. 20-XXX(A), approving OTR 20-02, allowing the removal of three Blue Oaks, totaling 47-inches in diameter, and requiring the owner to plant eight (8) 1.5-inch diameter replacement trees at the direction of the Arborist.
2. Approve Resolution 20-XXX (B), approving a minor modification to the development plan building envelope for Lot 1 of Tract 2620.

11. Approval of Agreements to Repair the Surface of Spring Street from 24th to 36th

D. Esperanza, Capital Projects Engineer

Recommendation:

1. Approve Resolution 20-XXX, which includes the following:
 - a) Award the bid and direct the City Manager to execute a construction contract using the standard form prepared by BBK to Souza Construction for \$2,265,960.40 and authorize the use of a 10% construction contingency for a total construction budget of \$2,492,600.
 - b) Direct the City Manager to execute an engineering agreement using the standard form prepared by BBK to Pavement Engineering, Inc. for \$128,100 and authorize the use of a 10% contingency for a total amount of \$141,000.
 - c) Direct the City Manager to execute an engineering agreement using the standard form prepared by BBK to Stantec Consulting for \$29,000 and authorize the use of a 10% contingency for a total amount of \$32,000.
 - d) Direct the City Manager to authorize PG&E to furnish and install ornamental streetlight poles and fixtures, to augment the lighting along Spring Street from 24th to 36th.
2. Authorize the City Manager and City Attorney to make minor changes to the agreement, if needed, fully consistent with overall Council direction.

12. Approval of Bid Award for Annual Slurry Seal Project 2020

K. Ferravanti, Capital Projects Assistant Engineer/ D. McKinley, Public Works Director

Recommendation: Approve Resolution 20-XXX, awarding the bid and directing the City Manager to execute a standard construction contract prepared by BBK with American Asphalt South, in the amount of \$623,989.80, and authorizing the use of a 10% construction contingency for the project, for a total project budget of \$686,389.

13. Approval of Water System SCADA Upgrade

D. McKinley, Public Works Director/C. Alakel, Water Resources Manager

Recommendation: Approve Resolution 20-XXX authorizing the City Manager to enter into an agreement with Tough Automaton for the upgrade of the City's potable water SCADA system in the amount not to exceed \$153,004.76, to authorizing a 10% project contingency of \$15,300 and to appropriate the necessary funds from the Water Enterprise Fund.

14. Approval of Employee Life and Long-Term Disability Insurance Contracts

S. Foutz, Human Resources Manager

Recommendation: Authorize the City Manager to execute a three-year contract extension for life and LTD insurance as provided for in current employee contracts.

CONSENT CALENDAR ROLL CALL VOTE

REPORT ON ITEMS APPROVED ON CONSENT

PUBLIC HEARING

15. Appeal (APL 20-01) of Planning Commission's approval for a 200-unit residential project (PD19-06, OTR 19-14) and the associated Mitigated Negative Declaration (MND)

D. Delgado, Associate Planner

Recommendation: Sustain the decision of the Planning Commission, thereby approving PD 19-06, OTR19-14, and the associated MND by taking the following actions:

- a. Approve Resolution 20-XXX (A); certifying the Mitigated Negative Declaration for the project;
- b. Approve Resolution 20-XXX (B); approving Planned Development 19-06, subject to site specific conditions of approval; and
- c. Approve Resolution 20-XXX (C); approving Oak Tree Removal 19-14, subject to site specific conditions of approval.

ROLL CALL VOTE

DISCUSSION

16. Budget Update for Third Quarter FY 2019-20 and Projected Impacts of the Coronavirus Pandemic on the City's Fiscal Situation for Fiscal Years 2019-20 and 2020-21

T. Frutchey, City Manager/ R. Cornell, Administrative Services Director

Recommendation

1. Receive and file the quarterly budget report;
2. Approve the deferment of identified FY 2019-20 capital projects;

3. Direct staff to:
 - a. examines options to the current plan of placing a warming center on Sulphur Springs Road, and return to Council with recommendations by June 6, 2020;
 - b. prepare and recommend a process for developing the FY 2020-21 budget that involves employees, employee groups, community stakeholders, and the public;
 - c. prepare the budget under two sets of assumptions, one that continues to retain General Fund reserves at no less than 20% of expenditures, and one that increases minimum reserve levels to 30%, at least until the long-term impact of the pandemic on City revenues can be forecast with greater confidence; and
 - d. schedule a major review of the adopted budget after the end of the first or second quarters (i.e., October 2020 and/or January 2021), when more is known about the pace of progress of economic and social recovery from the pandemic.

ROLL CALL VOTE

17. [Consideration of Tenant Protections and Other Relief Measures for Financial Impacts Related to the COVID-19 Emergency](#)

T. Frutchey, City Manager/ K. Hood, Interim City Attorney

Recommendation:

1. Direct staff to, and recommend that Councilmembers, work with other jurisdictions, the League of California Cities, and other statewide and nationwide bodies to seek additional relief for tenants facing financial impacts as a result of the COVID-19 pandemic emergency.
2. Provide direction to staff on other potential relief measures for residents suffering COVID-19 financial impacts.

ROLL CALL VOTE

COUNCIL BUSINESS & COMMITTEE REPORTS

18. [Current Council Committee Activities and Reports](#)

UPCOMING EVENTS

- Planning Commission Meeting, Tuesday, April 28, 2020 at 6:30 PM.
- City Council Regular Meeting, Tuesday, May 5, 2020 at 6:30 PM.

ADJOURNMENT

The deadline for submitting items for the regular meeting on Tuesday, May 5, 2020 is April 22, 2020.

Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the City Council after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the City Clerk's Office, 1000 Spring Street, Paso Robles, CA, during normal business hours, and may be posted on the City's web site at www.prcity.com/government/citycouncil/agendas.asp.

All persons desiring to speak on an agenda item are asked to fill out Speaker Information Cards and give them to the City Clerk prior to public discussion of that item. Each individual speaker will be limited to a presentation total of three (3) minutes per item.

AMERICANS WITH DISABILITIES ACT Any individual, who because of a disability needs special assistance to attend or participate in this meeting, may request assistance by contacting the City Clerk's Office (805) 237-3960. Whenever possible, requests should be made four (4) working days in advance of the meeting.
