



# City of PASO ROBLES AIRPORT COMMISSION

## AGENDA – REGULAR MEETING April 27th, 2023, at 6:30 p.m. AIRPORT TERMINAL, 4900 Wing Way

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### 6:30 PM - CALL TO ORDER

### PLEDGE OF ALLEGIANCE

**ROLL CALL** Commissioners Ben Andros, Phoebe Brown, William Britton, Marc Dart, Tony Gaspar, Sarah Gipple, and Chairman Eric Cook

### PUBLIC COMMENT

The public may address the Commission on items within the Commission's purview but not scheduled on the agenda. PLEASE BEGIN BY STATING YOUR NAME AND ADDRESS. EACH PERSON IS LIMITED TO 3 MINUTES. Any person or subject requiring more than three minutes may be scheduled for a future Committee meeting or referred to a sub-committee or staff. Those persons wishing to speak on any item scheduled on the agenda will be given an opportunity to do so at the time that item is being considered.

### COMMISSION BUSINESS

Subcommittee assignments – Chairman Cook

### CONSENT AGENDA

1. Approve minutes of the February 23rd, 2023, Regular Meeting

### PRESENTATIONS

1. Camp Roberts Civilian Traffic Day June 23<sup>rd</sup> 2023
2. Airport Day – September 23<sup>rd</sup> 2023  
Airport Day subcommittee will present the plan for the recently approved Airport Day celebration.

### Sub-Committee Reports

The Commission has appointed various members to serve on sub-committees to review certain issues and accomplish specific work tasks. The sub-committees are provided opportunity here to report on their efforts. It is also appropriate to recommend changes to the status of the sub-committee if it is warranted.

The assigned sub-committees are as follows:

- |                             |                    |
|-----------------------------|--------------------|
| • Military Liaison          | Gipple, Andros     |
| • Promotion & Publicity     | Brown, Gipple      |
| • Business Improvement Plan | Britton, Gaspar    |
| • Fuel Concession RFP       | Cook, Dart, Andros |
| • Hangar Construction       | Gaspar, Dart       |

**DIRECTOR UPDATES**

**MANAGER UPDATES**

**CITY COUNCIL LIAISON DISCUSSION**

**COMMISSION BUSINESS, REPORTS AND REQUESTS**

**ADJOURN**      Next Regular Meeting: 6:30 p.m. on June 22nd, 2023, at the Airport, 4900 Wing Way.



**City of PASO ROBLES**  
**AIRPORT COMMISSION**  
**MINUTES – REGULAR MEETING**  
**February 23, 2022 at 6:30 p.m.**

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The City has returned to hybrid public meetings pursuant to AB 361, which allows for a deviation from the teleconference rules required by the Ralph M. Brown Act. Residents now have the option to attend the meeting in person or to participate remotely. Anyone wishing to participate in the meeting via the TEAMS platform may submit a request to the airport office at [airport@prcity.com](mailto:airport@prcity.com) or by calling 805-237-3877 to obtain the access code and sign-in procedure.

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**CALL TO ORDER AND PLEDGE OF ALLEGIANCE - 6:30 PM**

**ROLL CALL –**

Commissioners: Ben Andros, Phoebe Brown, Marc Dart, Tony Gaspar, Sarah Gipple, Bill Britton, & Eric Cook  
Absent: None  
City Council: Mayor Pro tem John Hamon  
Staff: Freda Berman, Paul Sloan, Mark Scandalis

**PUBLIC COMMENT – No public comment**

**CONSENT AGENDA**

1. Meeting Minutes – **A motion** by Mr. Gaspar, seconded by Mr. Dart, to approve the Consent Agenda with Chairman Cooks correction passes unanimously. The Consent Agenda contains the minutes of the December 8th, 2022 Regular meeting.
  - a. **Chairman Cook made a correction stating the motion to approve the previous meetings minutes was made by Mr. Dart and seconded by Mr. Britton.**

**DISCUSSION ITEMS**

2. 5 Year Economic Development Strategic Plan- Molly McKay  
Informational overview of the City's 5 Year Economic Development Strategic Plan by Molly McKay of Willdan Financial Services.

**PUBLIC COMMENT: None**

**Commission discussed and asked questions of the speaker.**

3. Airport Management Tool: 1200.aero and Geographic Information System – Ivan Vasquez and Mark Scandalis  
Informational update on Airport management software tools utilized at PRB.

**PUBLIC COMMENT: None**

**Commission discussed and asked questions of the speakers.**

4. Non-destructive Testing Final Results - Tartaglia Engineering
  - a. Tartaglia Engineering to present Abatech Consulting Engineers Final report on pavement classification ratings (PCR) determined through non-destructive testing of Airfield Pavement Surfaces.
    - i. Receive and file Engineers Report

**PUBLIC COMMENT: None**

**Commission discussed and asked questions of the speaker.**

**A motion** was made by Mr. Britton and seconded by Mr. Dart to receive and file the engineers report. The motion passed unanimously.

- ii. Consider authorizing RAF training exercises for the remainder of the memorandum of understanding's term, until December 31, 2023.

**PUBLIC COMMENT: Bill Borgsmiller, Brad Lamb.**

**Commission discussed and asked questions of the speaker.**

**A motion** was made by Mr. Britton and seconded by Mr. Gaspar to recommend the City allow RAF operations continue for the remainder of the MOU's term, until December 31<sup>st</sup>, 2023. The motion passed with 6 yes votes and one abstention.

8. Sub-Committee Reports

Chairman Cook provided opportunity for each of the appointed sub-committees to report on their efforts since the last meeting and make any recommendations that would support the issues they are working on.

- Military Liaison (Gipple, Andros): subcommittee reported on continued talks with Camp Roberts and the possibility of temporary tower operations.
- Promotion & Publicity (Brown, Gipple): No significant update from the subcommittee this meeting.
- Business Improvement Plan (Britton, Gaspar): No significant update from the subcommittee this meeting.
- Fuel Concession RFP (Cook, Dart, Andros): Staff provided an update on the fuel concessions RFP.
- Hangar Construction (Gaspar, Dart): No significant update from the subcommittee this meeting.

**DIRECTOR/MANAGER UPDATES**

Freda Berman and Mark Scandalis gave updates.

**CITY COUNCIL LIAISON DISCUSSION**

Mayor Pro tem Hamon gave an update.

**COMMISSION BUSINESS, REPORTS AND REQUESTS**

None

**ADJOURN –8:20 PM:** Next Meeting: 6:30 p.m., April 27, 2022, at the Airport Terminal, 4900 Wing Way.