



City of PASO ROBLES AIRPORT COMMISSION

AGENDA – REGULAR MEETING May 28, 2020, at 6:30 p.m.

In compliance with the State and County Shelter at Home Orders, and as allowed by the Governor's Executive Order N-29-20, which allows for a deviation of teleconference rules required by the Ralph M. Brown Act, Airport Commission meetings will be held by teleconference only until further notice.

Interested persons may attend this meeting virtually. Contact the Airport office for connection instructions prior to the meeting. Anyone who would like to submit comments or material to the commission may do so via email to airportcommission@prcity.com, or contact the Airport Office at 805-237-3877 or airport@prcity.com for alternate arrangements.

6:30 PM - CALL TO ORDER PLEDGE OF ALLEGIANCE

ROLL CALL Commissioners Martin Caskey, Marc Dart, Tony Gaspar, Gary Marshall, Michael Perez, Robert Shannon, and Chairman Eric Cook

PUBLIC COMMENT

The public may address the Commission on items within the Commission's purview but not scheduled on the agenda. PLEASE BEGIN BY STATING YOUR NAME AND ADDRESS. EACH PERSON IS LIMITED TO 3 MINUTES. Any person or subject requiring more than three minutes may be scheduled for a future Committee meeting or referred to a sub-committee or staff. Those persons wishing to speak on any item scheduled on the agenda will be given an opportunity to do so at the time that item is being considered.

CONSENT AGENDA

1. Approve minutes of the January 23, 2020, Regular Meeting.

PRESENTATIONS - None

DISCUSSION ITEMS

2. Hangar Regulations
The Commission will review the final draft of amended hangar regulations as prepared by the assigned sub-committee. With approval, the hangar tenants will be notified and a public hearing held to receive comments before a final version is forwarded to the City Council for adoption.
3. Lease Review – Nunno
The final version of the proposed lease agreement with the new entity, Lewis Nunno LLC, has been completed and the key deal points are presented to the Commission for review and recommendation, prior to submitting to the City Council for approval.
4. Experimental Aircraft Association (EAA) – Activity Report
The Commission will receive a report from Dave Fretwell, President of EAA Chapter #465, on the various chapter achievements over the past few months and the planned activities for the near future.

DIRECTOR/MANAGER UPDATES

Staff will provide updates to the Commission on various airport activities:

CITY COUNCIL LIAISON DISCUSSION

- City Council Meeting Highlights

COMMISSION BUSINESS, REPORTS AND REQUESTS

ADJOURN Next Regular Meeting: 6:30 p.m. on June 25, 2020, at the Airport, 4900 Wing Way.



City of PASO ROBLES

AIRPORT COMMISSION

MINUTES – REGULAR MEETING

January 23, 2020

Airport Terminal, 4900 Wing Way, Paso Robles

CALL TO ORDER AND PLEDGE OF ALLEGIANCE - 6:30 PM

ROLL CALL –

Commissioners: Martin Caskey, Marc Dart, Tony Gaspar, Gary Marshall, Michael Perez, Robert Shannon, and Chairman Eric Cook

City Council: John Hamon

Staff: Dick McKinley, Roger Oxborrow

PUBLIC COMMENT – None

CONSENT AGENDA

1. Meeting Minutes – A motion by Mr. Marshall, seconded by Mr. Dart, to approve the Consent Agenda as presented, passes unanimously. The agenda consists of the minutes of the December 12, 2019, meeting.

DISCUSSION ITEMS

2. Camp Roberts Airspace Operations

Representatives from Camp Roberts provided a detailed overview of current airspace operations, future growth potential and possible airspace impacts that the aviation training programs of Camp Roberts are likely to produce. The key and paramount concern is safety of general aviation and other non-related air operations that may come in close proximity to the Roberts airspace.

The current communications and radar capabilities are discussed as are planned procedures for future training operations. There is opportunity for cooperative joint uses, i.e., civilian traffic utilizing instrument approach procedures for training purposes. There are plans for facility development on the base that would benefit from the airport commission's review, input and support. No immediate action is anticipated.

The Commission expressed appreciation for the presentation and offered support to the development efforts that may arise in the future. No other action is taken.

3. Hangar Regulations

The Commission reviewed a report from staff regarding regulations that have recently been imposed by the FAA on private aircraft hangar use. For the most part airport hangar tenants are compliant, but because of some users, it becomes evident that regulations must be revised and additional enforcement effort must be made to assure that these new policies are followed. The Commission is requested to appoint a subcommittee to review the current regulations for possible deficiencies and propose any necessary amendments to the full commission for review. All airport users should be made aware of proposed changes and afforded an opportunity to express comments and concerns during the process.

Commissioners Dart, Gaspar and Marshall are appointed to serve as the requested sub-committee. Staff is tasked with developing draft review material and scheduling the time for the committee to meet.

No other action is taken.

DIRECTOR/MANAGER UPDATES

There have been many leasing and development actions completed within the past month. A verbal report was provided to the commission on those efforts that have been completed and closed. A number of requests and projects remain in process and as they reach milestones of interest, that progress will be reported to the Commission, as well.

CITY COUNCIL LIAISON DISCUSSION

Councilmember Hamon acknowledged the Council Highlights report that is being provided to the Commissioners and stated that it is quite complete, as presented. There is a brief discussion on projects closer to the airport, specifically, Jardine Road repair, the Dry Creek Road project and infrastructure improvements.

No action is taken.

COMMISSION BUSINESS, REPORTS AND REQUESTS

Election of Officers.

Chairman Cook opens the floor for nominations for the office of Commission Chairman for the coming year.

A motion by Mr. Caskey, seconded by Mr. Shannon to re-appoint Eric Cook as Chair passes unanimously.

Chairman Cook then opens the floor for nomination for the office of vice-Chair.

A motion by Mr. Marshall, seconded by Mr. Perez, to re-appoint Tony Gaspar as vice-Chair passes unanimously.

No other action is taken.

ADJOURN – 8:05 PM Next Meeting: 6:30 p.m., March 27, 2020, at the Airport Terminal, 4900 Wing Way.