



CITY OF EL PASO DE ROBLES
"The Pass of the Oaks"

**PASO ROBLES CITY COUNCIL AGENDA
ADDENDUM**

**CLOSED SESSION 5:00PM /
6:30PM REGULAR MEETING**

Tuesday, June 18, 2019

**Location: Library/Conference Center Council Chamber
1000 Spring Street, Paso Robles**

ADDENDUM TO REGULAR MEETING AGENDA – 6:30PM

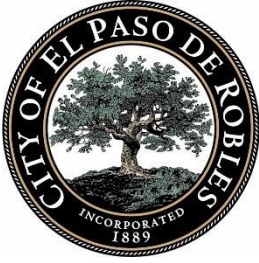
CONSENT CALENDAR

5. [Read by Title Only and Adopt Ordinance XXXX N.S. regarding Short-Term Rental Ordinance Zoning Code Amendment \(ZC 15-006\)](#)

W. Frace, Director of Community Developments

Additional Recommendation:

3. Direct staff to bring back to the City Council, at the appropriate times, amendments to the Zoning Ordinance, the Sound Ordinance, the Parking Ordinance, and the Land Use and Housing Elements of the General Plan to address issues raised by the community and City Council regarding Short Term Rentals, in order to ensure consistency of treatment.



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Tuesday, June 18, 2019

**Location: Library/Conference Center Council Chamber
1000 Spring Street, Paso Robles**

**Please submit all speaker cards and correspondence for City Council to the City Clerk
Please refrain from cell phone use and turn ringer off during the meeting**

5:00 PM – CALL TO ORDER

ROLL CALL Councilmembers Maria Garcia, Steve Gregory, John Hamon, Fred Strong, and Mayor Steven Martin

CLOSED SESSION ITEMS

- **Conference with Legal Counsel – Existing Litigation (3 cases)**

Pursuant to Government Code Section 54956.9(d)(1)

1. Steinbeck Vineyards #1 LLC et al. v. County of San Luis Obispo, et al., Santa Clara County Superior Court Case No. 1-14-CV-265039
2. Robert Eidemiller v. County of San Luis Obispo, et al., Santa Clara County Superior Court Case No. 1-14-CV-269212

- **Meet and Confer Conference with Labor Negotiator**

Pursuant to Government Code Section 54957.6

City Negotiator: Thomas Frutchey, City Manager
Employee Organizations: Unrepresented Management
Unrepresented Part-time Employees
Service Employees International Union
Paso Robles Police Association
Paso Robles Professional Firefighters

- **Conference with Real Property Negotiators**

Pursuant to Government Code Section 54956.8

Property: 2930 Union Road, Paso Robles, CA 93446
City Negotiator: Thomas Frutchey, City Manager
Negotiating Parties: Van Scherpe
Under Negotiation: Price and terms of payment

- **Conference with Real Property Negotiators**

Pursuant to Government Code Section 54956.8

Property: 1345 Park Street, Paso Robles, CA 93446
City Negotiator: Thomas Frutchey, City Manager
Negotiating Parties: Delphia Connella Family Trust
Under Negotiation: Price and terms of payment

- **Conference with Real Property Negotiators**

Pursuant to Government Code Section 54956.8

Property: 4545 Airport Road, Paso Robles, CA 93446
(CDCR Estrella Correctional Facility)
City Negotiator: Thomas Frutchey, City Manager
Negotiating Parties: State of California

Under Negotiation:

Price and terms of payment

PUBLIC COMMENT REGARDING CLOSED SESSION MATTERS

RECESS TO CLOSED SESSION

6:30 PM – RECONVENE TO OPEN SESSION

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

INVOCATION St. James Episcopal Church, Reverend Barbara R. Miller, Rector

ROLL CALL Councilmembers Maria Garcia, Steve Gregory, John Hamon, Fred Strong, Mayor Steven Martin

STAFF AND COMMISSIONER INTRODUCTIONS

REPORT FROM CLOSED SESSION

PRESENTATIONS

1. [Capital Projects Report](#)
D. Esperanza, Capital Projects Engineer

GENERAL PUBLIC COMMENTS

This is the time the public may address the Council on items within the Council's purview but not scheduled on the agenda. **PLEASE TURN IN A SPEAKER CARD, SPEAK DIRECTLY INTO THE MICROPHONE AND BEGIN BY STATING YOUR NAME AND ADDRESS. EACH PERSON IS LIMITED TO 3 MINUTES.** Any person or subject requiring more than three minutes may be scheduled for a future Council meeting or referred to committee or staff. Those persons wishing to speak on any item scheduled on the agenda will be given an opportunity to do so at the time that item is being considered.

AGENDA ITEMS TO BE DEFERRED

CONSENT CALENDAR

ITEMS ON THE CONSENT CALENDAR ARE CONSIDERED ROUTINE, NOT REQUIRING SEPARATE DISCUSSION. However, if discussion is wanted by a member of the Council or public the item may be removed from the Consent Calendar and considered separately. Councilmembers and members of the public may offer comments or ask questions of clarification without removing an item from the Calendar. Individual items are approved by the vote that approves the Consent Calendar, unless an item is pulled for separate consideration. Items pulled from consent will be heard at the end of the meeting.

2. [Approve City Council Minutes from June 4 & 5, 2019](#)
Deputy City Clerk
3. [Receive Warrant Requests](#)
K. Gularte, Accounts Payable
4. [Receive Advisory Body Minutes](#)
Parks and Recreation Advisory Committee Minutes (5/13/19)
5. [Read by Title Only and Adopt Ordinance XXXX N.S. regarding Short-Term Rental Ordinance Zoning Code Amendment \(ZC 15-006\)](#)
W. Frace, Director of Community Development

Recommendation:

1. Read by title only and adopt, Ordinance D, an Ordinance of the City Council of the City of El Paso de Robles, Adopting a Zoning Code Amendment Ordinance Amending Sections 21.23A.010, 21.23A.020, 21.23A.030, and 21.23A.050, Repealing Sections 21.15.210, 21.15.220, 21.15.230, and 21.15.240 of Chapter 21.15, and Adding Chapter 21.34 to the Paso Robles Municipal Code Regarding Short-Term Rental; and
 2. Approve Resolution 19-XXX approving the Short-Term Rental Permit Processing Fee, Procedures, Numeric Limits, Administrative Citation Fines, Violation Enforcement, and Annual Monitoring Policies.
6. [Award Contract for Median/Parkway Landscape Maintenance](#)
F. Berman, Maintenance Superintendent

Recommendation: Authorize the City Manager to enter into an agreement with Martinelli Landscape Construction, Inc. for Median and Parkway Landscape Maintenance, including the add alternate, in the amount of \$47,639.

7. [Read by Title Only and Adopt Ordinances approving updates and revisions to Title 3, Revenue and Finance and Title 5, Business Licenses](#)

T. Frutchey, City Manager / K. Hood, Interim City Attorney

Recommendation: Read by title only, and adopt five ordinances approving updates and revisions to Title 3, Revenue and Finance and Title 5, Business Licenses, of the Paso Robles Municipal Code:

- Ordinance 1076A N.S. amending Chapter 5.04 (Business License Tax), re-numbering and moving this chapter to Title 3 (Revenue and Finance), and re-naming Title 5 (Business Licenses) to “Permits and Regulations”;
- Ordinance 1076B N.S amending Chapter 5.06 (Transient Occupancy Tax), re-numbering and moving this chapter to Title 3 (Revenue and Finance);
- Ordinance 1076C N.S amending Chapter 5.12 (Closing Out Sales);
- Ordinance 1076D N.S amending Chapter 5.41 (Denial and Revocation of Licenses), re-naming, re-numbering and moving this chapter to Title 3 (Revenue and Finance); and
- Ordinance 1076E N.S repealing Chapters 5.16 (Fortune Telling), 5.20 (Jewelry Auctions), 5.44 (Community Antenna Television Systems), and Chapter 5.48 (Cable Television Franchise Regulations).

8. [Approve Airport Hangar Lease – 5070 Wing Way](#)

D. McKinley, Public Works Director

Recommendation: Approve Airport Hangar Lease Agreement with True North Balloon Co., LLC, dba Balloons Over Paso

9. [Approval of FY 2019-20 Comprehensive Fee Schedule](#)

R. Cornell, Finance Manager

Recommendation: Approve Resolution 19-XXX adopting the annual Comprehensive Fee Schedule

10. [Airport Land Lease – Jay Hamon](#)

D. McKinley, Public Works Director

Recommendation: Approve the proposed lease with Jay Hamon for a 3.28-acre parcel adjacent to the airport industrial park, north of Propeller Drive and between Airport Road and Wing Way.

11. [Award of Auditing Services Contract](#)

R. Cornell, Finance Manager

Recommendation: Authorize the City Manager to enter into a contract with Brown Armstrong, Certified Public Accountants for auditing services for the Fiscal Years 2018-19, 2019-20, 2020-21 with additional one-year options for Fiscal Years 2021-22 and 2022-23.

12. [Approval for Application for Statewide Park Development and Community Revitalization Program Grant Funds for Sherwood Park](#)

J. Dahlen, Community Services Director

Recommendation: Adopt Resolution 19-XXX approving the filing of an application for a \$7,996,000 Statewide Park Development and Community Revitalization Program grant to fund Phase I of the Sherwood Park Revitalization Project.

13. [Renew Support Services Contract with Dixon Resources Unlimited](#)

T. Lewis, Police Chief

Recommendation: Direct the City Manager to execute a 10-month agreement with Dixon Resources Unlimited in an amount not to exceed \$100,000 to continue implementation of the 2018 Parking Action Plan.

14. [Job Classification System and Job Reclassifications – modifying certain job classifications and reclassifying certain job positions to match work needs within the organization](#)

M. Sanders, Administrative Services Director

Recommendation: Approve draft Resolution 19-xxxx modifying the Job Classification System and reclassifying the Deputy City Clerk position.

15. [Contract with Liebert Cassidy Whitmore for Labor Agreement Representation](#)

M. Sanders, Administrative Services Director

Recommendation: Authorize the City Manager to enter into an agreement with Liebert Cassidy Whitmore to provide specialized, labor negotiation services for the three labor agreements (Fire, Police, and SEIU) that will expire December 31, 2019.

16. [Confirmation of Sarah Johnson-Rios's Appointment as Assistant City Manager](#)

T. Frutchey, City Manager

17. [Buena Vista Drive Culvert Repair](#)

D. Esperanza, Capital Projects Engineer

Recommendation: Authorize the City Manager to increase an existing Contract with Raminha Construction, Inc. by \$45,000, for the replacement of the Buena Vista Drive culvert.

18. [Contract for Bank Custody Services](#)

M. Compton, City Treasurer

Recommendation: That the City Council authorize the City Treasurer to negotiate a final contract with Zion Bank for custody services subject to City Manager and City Attorney approval.

19. [First Amendment to Property Exchange Agreement between Zen Paso Robles LLC, owner of 1955 Theatre Drive/River Lodge Motel and City, owner of property located at the Southeast Corner of SR 46W and Theatre Drive](#)

Recommendation: Approve Resolution No. 19-XXX, approving a First Amendment to the Property Exchange Agreement with Zen Paso Robles LLC.

CONSENT CALENDAR ROLL CALL VOTE

REPORT ON ITEMS APPROVED ON CONSENT

PUBLIC HEARINGS

20. [Amending Paso Robles Municipal Code, Title 14, Water and Sewers](#)

R. Cornell, Finance Manager

Recommendation: Introduce for first reading by title only, Ordinance XXX N.S., approving updates and revisions to Title 14, Water and Sewer, of the Paso Robles Municipal Code.

ROLL CALL VOTE

21. [Variance \(19-01\), Oak Tree Removal Permit \(OTR 19-10\) - 60 15th Street \(Scott and Renee Meznarich\)](#)

D. Delgado, Associate Planner

Recommendation:

1. Approve Resolution 19-XXXXA approving Variance 19-01, subject to site specific conditions of approval; and
2. Approve Resolution 19-XXXB approving Oak Tree Removal 19-10, subject to replacement requirements;

ROLL CALL VOTE

CONVENE THE CITY OF PASO ROBLES GROUNDWATER SUSTAINABILITY AGENCY BOARD

ROLL CALL Board of Directors Maria Garcia, Steve Gregory, John Hamon, Fred Strong, and Mayor Steven Martin

22. [Draft Groundwater Sustainability Plan Chapters 9-12](#)

D. McKinley, Director of Public Works

Recommendation: Approve GSA Resolution 19-XXX acknowledging that the GSA Board has received and filed draft Chapters 9 through 12 of the Groundwater Sustainability Plan, including any desired changes and/or comments.

ROLL CALL VOTE OF BOARD OF DIRECTORS

ADJOURN THE CITY OF PASO ROBLES GROUNDWATER SUSTAINABILITY AGENCY BOARD

RECONVENE TO THE CITY OF PASO ROBLES CITY COUNCIL

PUBLIC HEARINGS

23. Proposed Business Success Center at 1345 Park Street

T. Frutchey, City Manager

Recommendation:

1. Authorize the City Manager to execute the 1345 Park Street lease, pending approval of all terms and completion of necessary documents with Kaldera Collective LLC (The Sandbox).
2. Receive Economic Incentive Report regarding proposed economic incentive loan of up to \$395,000 to Kaldera Collective LLC with up to \$99,500 related to a proposed business success center at 1345 Park Street and tenant improvements for the business success center;
3. Authorize the City Manager to enter into a sublease with the Kaldera Collective LLC for a business success center at 1345 Park Street in a form approved by the City Attorney;
4. Authorize the City Manager to execute the necessary agreements for the economic incentive loan, including the Loan Agreement and Security Agreement.
5. Authorize the City Manager to make any minor, nonsubstantive edits to the leases and agreements, as approved by the City Attorney; and
6. Provide any necessary additional direction to the City Manager, City Attorney, and other members of the negotiation team regarding the Business Success Center effort.

ROLL CALL VOTE

DISCUSSION ITEMS

24. Approval of FY 2019-20 Budget Adjustments and General Fund Appropriation (Gann) Limit

R. Cornell, Finance Manager

Recommendation:

1. Approve Resolution 19-XXXA amending the Budget for Maintenance and Operations and Capital Appropriations for the FY 2019-20, as presented, with Council-directed adjustments, for all funds and for all expenditures, and direct the City Manager to implement the budget.
2. Approve Resolution 19-XXXB approving an appropriation limit of \$52,805,454 for the fiscal year 2019-20.

ROLL CALL VOTE

COUNCIL BUSINESS & COMMITTEE REPORTS

25. Current Council Committee Activities and Reports

UPCOMING EVENTS

- Planning Commission Meeting – Tuesday, June 25, 2019 at 6:30pm in the Council Chamber/Library Conference Center, 1000 Spring Street, Paso Robles.
- City Council Regular Meeting Cancelled – Tuesday, July 2, 2019.
- City Council Regular Meeting – Tuesday, July 16, 2019 at 6:30pm in the Council Chamber/Library Conference Center, 1000 Spring Street, Paso Robles.

ADJOURNMENT

The deadline for submitting items for the next regular meeting on Tuesday, July 16, 2019 is July 5, 2019

Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the City Council after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the City Clerk's Office, 1000 Spring Street, Paso Robles, CA, during normal business hours, and may be posted on the City's web site at www.prcity.com/government/citycouncil/agendas.asp.

All persons desiring to speak on an agenda item are asked to fill out Speaker Information Cards and give them to the City Clerk prior to public discussion of that item. Each individual speaker will be limited to a presentation total of three (3) minutes per item.

AMERICANS WITH DISABILITIES ACT Any individual, who because of a disability needs special assistance to attend or participate in this meeting, may request assistance by contacting the City Clerk's Office (805) 237-3960. Whenever possible, requests should be made four (4) working days in advance of the meeting.