



CITY OF EL PASO DE ROBLES
"The Pass of the Oaks"

CITY COUNCIL AGENDA

Tuesday, July 16, 2019

ADDENDUM TO REGULAR MEETING

CONSENT CALENDAR

- 21A. [Proclaiming a Local Public Health and Safety Emergency Related to the Risk of Multi-Day Electrical Power Outages in the North County this Summer and Fall](#)

T. Frutchey, City Manager

Recommendation: Approve Resolution 19-XXX declaring a local emergency due to the threat of wildfires and authorizing the City Manager to take those actions necessary and appropriate to complete preparations.

End of Addendum



CITY OF EL PASO DE ROBLES

"The Pass of the Oaks"

PASO ROBLES CITY COUNCIL AGENDA

**CLOSED SESSION 5:30PM
6:30PM REGULAR MEETING**

Tuesday, July 16, 2019

**Location: Council Chamber/Library Conference Center
1000 Spring Street, Paso Robles**

Please submit all speaker cards and correspondence for City Council to the City Clerk.
Please refrain from cell phone use and turn ringer off during the meeting.

5:30PM – CALL TO ORDER

ROLL CALL

Councilmembers Maria Garcia, Steve Gregory, John Hamon, Fred Strong, and Mayor Steven Martin

CLOSED SESSION ITEMS

- **Meet and Confer Conference with Labor Negotiator**
Pursuant to Government Code Section 54957.6

City Negotiator:	Thomas Frutchey, City Manager
Employee Organizations:	Unrepresented Management Unrepresented Part-time Employees Service Employees International Union Paso Robles Police Association Paso Robles Professional Firefighters

PUBLIC COMMENT REGARDING CLOSED SESSION MATTERS

RECESS TO CLOSED SESSION

6:30PM – RECONVENE TO OPEN SESSION

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

INVOCATION Dan Feldman, Atheists United

ROLL CALL

Councilmembers Maria Garcia, Steve Gregory, John Hamon, Fred Strong, and Mayor Steven Martin

STAFF AND COMMISSIONER INTRODUCTIONS

REPORT FROM CLOSED SESSION

PRESENTATIONS

1. [Proclamations for Youth Services Librarian Melissa Bailey and Adult Services Librarian Karen Christiansen for earning Master in Library and Information Science Degrees this year](#)
M. Martin, Mayor
2. [PG&E Public Safety Power Shutdown \(PSPS\)](#)
Eric Daniels, Pacific Gas and Electric Company
3. [Caltrans/Transportation Update](#)
Gus Khouri, Khouri Consulting

GENERAL PUBLIC COMMENTS

This is the time the public may address the Council on items within the Council's purview but not scheduled on the agenda. **PLEASE TURN IN A SPEAKER CARD, SPEAK DIRECTLY INTO THE MICROPHONE AND BEGIN BY STATING YOUR NAME AND ADDRESS. EACH PERSON IS LIMITED TO 3 MINUTES.** Any person or subject requiring more than three

minutes may be scheduled for a future Council meeting or referred to committee or staff. Those persons wishing to speak on any item scheduled on the agenda will be given an opportunity to do so at the time that item is being considered.

AGENDA ITEMS TO BE DEFERRED

CONSENT CALENDAR

ITEMS ON THE CONSENT CALENDAR ARE CONSIDERED ROUTINE, NOT REQUIRING SEPARATE DISCUSSION. However, if discussion is wanted by a member of the Council or public the item may be removed from the Consent Calendar and considered separately. Councilmembers and members of the public may offer comments or ask questions of clarification without removing an item from the Calendar. Individual items are approved by the vote that approves the Consent Calendar, unless an item is pulled for separate consideration. Items pulled from consent will be heard at the end of the meeting.

4. [Approve City Council Minutes from June 18, 2019](#)
Deputy City Clerk
5. [Receive Warrant Requests](#)
K. Gularte, Accounts Payable
6. [Receive Advisory Body Minutes](#)
Senior Advisory Committee (May 13 and June 10, 2019)
Youth Commission (May 15, 2019)
Parks and Recreation Advisory Committee (June 10, 2019)
7. [Read by Title Only and Adopt Ordinance XXXX N.S. Amending Paso Robles Municipal Code, Title 14, Water and Sewers](#)
R. Cornell, Finance Manager

Recommendation: Hold second reading, by title only, of Ordinance No. 19-XXX N.S., approving updates and revisions to Title 14, *Water and Sewer*, of the Paso Robles Municipal Code.
8. [Agreement with Catalyst Consulting for the Business Success Center](#)
T. Frutchey, City Manager

Recommendation: Direct the City Manager to execute an agreement with Dale Magee, Principal of Catalyst Consulting, to provide the necessary services in support of the Business Success Center.
9. [Tarr Well Replacement Project](#)
K. Ferravanti, Capital Projects Assistant Engineer

Recommendation: Authorize the City Manager to enter into a contract with Stonehouse Drilling & Construction for drilling of the replacement Tarr Well for the not-to-exceed amount of \$579,733.
10. [Annual Slurry Seal Project for 2019](#)
D. Esperanza, Capital Projects Engineer

Recommendation: Authorize the City Manager to contract with American Asphalt South, in an amount not-to-exceed \$430,750, for the 2019 Slurry Seal Project.
11. [Appointment of Victor Popp to Represent the City of Paso Robles Lodging Industry on the Board of Visit SLO CAL](#)
T. Frutchey, City Manager

Recommendation: Appoint Victor Popp to the Visit SLO CAL Board of Directors for the Paso Robles seat, to serve for the remainder of the current term, until June 30, 2021.
12. [Downtown Paso Robles Main Street Association Service Agreement for FY 2019-20](#)
S. Howenstine, Civic Engagement Coordinator

Recommendation: Authorize the City Manager to extend the professional service agreement for downtown promotions with the Downtown Paso Robles Main Street Association through June 30, 2020, at the requested funding level of \$94,934, and request Main Street to return to the Council for a recommended budget augmentation for the Marketing Director position.
13. [Queenanne Curb Ramp Upgrades](#)
D. Esperanza, Capital Projects Engineer

Recommendation: Authorize the City Manager to award the Queenanne Curb Ramp Upgrade construction contract to G. Sosa Construction for \$146,975.

14. [Downtown Parking Sign Installation](#)

T. Lewis, Police Chief

Recommendation: Direct the City Manager to execute an agreement with Statewide Traffic Safety and Signs for the installation of regulatory parking signage in the amount of \$40,275.

15. [Southwest 13th and Spring Street Parking Lot Repair Project](#)

D. Esperanza, Capital Projects Engineer

Recommendation: Authorize the City Manager to contract with Viborg Sand and Gravel for major rehabilitation of the 13th and Spring Street parking lot, at a total construction budget of \$122,512.

16. [Acceptance of Public Improvements – Tract Map 3024-3, Oak Park](#)

D. Athey, City Engineer

Recommendation:

1. Approve Resolution 19-XXX accepting the public improvements of Tract Map 3024-3 as complete, and into the City's maintenance system after the one-year warranty period.
2. Authorize the City Manager to sign a Subdivision Improvement Agreement Release and Termination after the one-year warranty period is complete.

17. [Niblick Road Complete and Sustainable Streets Corridor Plan Consultant Contract Award](#)

D. Athey, City Engineer

Recommendation: Approve Resolution 19-XXX directing the City Manager to enter into an agreement with W-Trans, per the Scope of Work, and a not-to-exceed fee of \$150,000, billed on an hourly basis.

18. [Laserfiche Document Management System – Software Purchase and Implementation](#)

D. McCue, Information Technology Manager

Recommendation: Authorize the City Manager to enter into an agreement with Complete Paperless Solutions (CPS), for implementation of a Document Management System using Laserfiche, in an amount not-to-exceed \$49,200.

19. [Authorization to Execute a Memorandum of Understanding with County of San Luis Obispo for Installation and Maintenance of Fiber Optic System](#)

T. Frutchey, City Manager/D. McCue, Information Technology Manager

Recommendation: Authorize the City Manager to execute a Memorandum of Understanding between the City of Paso Robles and the County of San Luis Obispo for Installation and Maintenance of Fiber Optic System for a not-to-exceed amount of \$53,000.

20. [Contract with Geosyntech Consultants for Development of a Paso Robles Watershed Plan](#)

D. LaCaro, Stormwater Program Manager

Recommendation: Authorize the City Manager to execute a professional services agreement with Geosyntech Consultants in an amount not to exceed \$101,357, for development of the Paso Robles Watershed Plan, and to authorize the City Manager and City Attorney to make any minor alterations to the agreement consistent with Council action.

21. [Delta Dental Contract Renewal](#)

M. Sanders, Administrative Services Director

Recommendation: Approve Resolution 19-XXX authorizing the City Manager to extend the Delta Dental contract through December 31, 2020.

CONSENT CALENDAR ROLL CALL VOTE

REPORT ON ITEMS APPROVED ON CONSENT

PUBLIC HEARINGS

22. [Approval of Amendments to the FY 2019-20 Comprehensive Fee Schedule, for Emergency Services, Library, and Recreation Programs](#)

C. Piatti, Senior Accountant

Recommendation: Approve Resolution 19-XXX adopting the amendments to the FY 2019-20 Comprehensive Fee Schedule, to go into effect July 17, 2019.

ROLL CALL VOTE

23. [Fire Prevention Specialist](#)

J. Stornetta, Fire Chief

Recommendation: Approve Resolution 19-XXX amending the FY 2019-20 budget by adding one full-time Fire Prevention Specialist position to the authorized position list, within the Emergency Services Department.

ROLL CALL VOTE

24. Proclaiming a Local Public Health and Safety Emergency Related to the Recent Salinas Riverbed Fires, and Authorizing Needed Near- and Long-term Mitigating Actions

J. Stornetta, Fire Chief

Recommendation: Adopt Resolution 19-XXX proclaiming the existence of a local emergency within the City of El Paso de Robles related to the Salinas Riverbed fires, approving the Salinas Riverbed Hazard Mitigation Plan, and adding one Police Sergeant and two Police Officers to the City's authorized staffing levels.

ROLL CALL VOTE

25. City Council Requested Revisions - Short-Term Rental Ordinance Zoning Code Amendment (ZC 15-006) - An Amendment to the Zoning Code to add provisions regulating Short-Term Rentals in all Zoning Districts throughout the City

W. Frace, Community Development Director

Recommendations:

1. **Planning Commission Recommendation (Option 3)**

After holding the required public hearings, the Planning Commission on May 15 recommended the City Council adopt Ordinance A (Attachment 4) version of the proposed Short-Term Rental Ordinance and approve the Short-Term Rental Processing Policies. (Note: the modified version requested by the Council has not been considered by the Planning Commission; there is no way to know if the Commission would continue to recommend Option 3 or not.)

2. **Alternative Recommendation (Option 2)**

The City Council has requested a modified version of the Short-Term Rental Task Force Ordinance (Ordinance B-1, Attachment 2) for consideration, by taking the following actions:

1. Introduce for first reading by title only, Ordinance B-1 (Attachment 2), adopting a Zoning Code Amendment Ordinance amending Sections 21.23A.010, 21.23A.020, 21.23A.030, and 21.23A.050, Repealing Sections 21.15.210, 21.15.220, 21.15.230, and 21.15.240 of Chapter 21.15, and adding Chapter 21.34 to the Paso Robles Municipal Code Regarding Short-Term Rental;
2. Approve Resolution 19-XXX (Attachment 3) approving the Short-Term Rental Permit Processing Fee, Procedures, Numeric Limits, Administrative Citation Fines, Violation Enforcement, and Annual Monitoring Policies; and
3. Direct staff to bring back to the City Council, at the appropriate times, amendments to the Zoning Ordinance, the Noise Ordinance, the Parking Ordinance, and the Land Use and Housing Elements of the General Plan to address issues raised by the community and City Council regarding Short Term Rentals, in order to ensure consistency of treatment.

ROLL CALL VOTE

DISCUSSION ITEMS

COUNCIL BUSINESS & COMMITTEE REPORTS

26. Current Council Committee Activities and Reports

UPCOMING EVENTS

- Joint Planning Commission/City Council Meeting – Thursday, August 1, 2019 from 9:00am to 11:30am. Convene in the Council Chamber/Library Conference Center, 1000 Spring Street, Paso Robles, to tour the Gateway Annexation Project site. The public is encouraged to attend (must provide own transportation).
- Planning Commission Meeting – Tuesday, August 6, 2019 at 6:30pm in the Council Chamber/Library Conference Center, 1000 Spring Street, Paso Robles.
- City Council Regular Meeting – Tuesday, August 13, 2019 at 6:30pm in the Council Chamber/Library Conference Center, 1000 Spring Street, Paso Robles.

ADJOURNMENT

The deadline for submitting items for the next regular meeting on Tuesday, August 6, 2019, is July 26.

Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the City Council after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the City Clerk's Office, 1000 Spring Street, Paso Robles, CA, during normal business hours, and may be posted on the City's web site at www.prcity.com/agendacenter.

All persons desiring to speak on an agenda item are asked to fill out Speaker Information Cards and give them to the City Clerk prior to public discussion of that item. Each individual speaker will be limited to a presentation total of three (3) minutes per item.

AMERICANS WITH DISABILITIES ACT Any individual, who because of a disability needs special assistance to attend or participate in this meeting, may request assistance by contacting the City Clerk's Office (805) 237-3960. Whenever possible, requests should be made four (4) working days in advance of the meeting.
