



**CITY OF EL PASO DE ROBLES**  
*"The Pass of the Oaks"*

**CITY COUNCIL AGENDA**

Tuesday, July 21, 2020

**ADDENDUM TO REGULAR MEETING**

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**PUBLIC COMMENTS RECEIVED VIA EMAIL PRIOR TO 12:00 PM 7/21/2020**

**GENERAL PUBLIC COMMENT**

- a. [Public comments have been linked](#)
  
- 10. [Consideration of a City-Proposed Sales Tax Ballot Measure and Transient Occupancy Tax Measure; Setting Priorities for Use of Generated Funds; Establishing Guidelines for the Filing of Written Arguments and Rebuttals; and Directing the City Attorney to Prepare an Impartial Analysis](#)  
T. Frutchet, City Manager
  - a. [Public Comments received regarding this item are linked](#)
  
- 14. [Salinas Riverbed Clean-up and Homeless Relocation and Services](#)  
T. Frutchet, City Manager
  - a. [Public Comments received regarding this item are linked](#)

\*\*End of Addendum\*\*



# CITY OF EL PASO DE ROBLES

*"The Pass of the Oaks"*

## PASO ROBLES CITY COUNCIL

### AGENDA 6:30 PM REGULAR MEETING

**Tuesday, July 21, 2020**

In compliance with the State and County Shelter at Home Orders, and as allowed by the Governor's Executive Order N-29-20, which allows for a deviation of teleconference rules required by the Ralph M. Brown Act, City Council meetings will be held by teleconference only until further notice.

Rather than attending in person, residents should call (805)865-7276 to provide public comment via phone (the phone line will open just prior to the start of the closed session meeting at 5:30 PM and again prior to the start of the regular meeting at 6:30 PM) or written public comments can be submitted via email to [cityclerk@prcity.com](mailto:cityclerk@prcity.com) prior to 12:00 noon on the day of the Council meeting to be posted as an addendum to the Agenda. If submitting written comments in advance of the meeting, please note the agenda item by number or name.

City Council meetings will be [live-streamed](#) during the meeting and also available to play later on [YouTube](#) by accessing the following link: [www.prcity.com/youtube](http://www.prcity.com/youtube)

#### **6:30 PM – CALL TO ORDER**

#### **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

#### **INVOCATION**

#### **ROLL CALL**

Councilmembers Maria Garcia, Steve Gregory, John Hamon, Fred Strong, and Mayor Steven Martin

#### **STAFF INTRODUCTIONS**

#### **REPORT FROM CLOSED SESSION**

#### **PRESENTATIONS**

1. [Update on COVID-19](#)  
J. Stornetta, Emergency Services Chief
2. [Capital Projects Report](#)  
D. Esperanza, Capital Projects Engineer/F. Berman, Maintenance Superintendent

#### **GENERAL PUBLIC COMMENTS**

This is the time the public may address the Council on items within the Council's purview but not scheduled on the agenda. **PLEASE BEGIN BY STATING YOUR NAME AND ADDRESS. EACH PERSON IS LIMITED TO 3 MINUTES.** Any person or subject requiring more than three minutes may be scheduled for a future Council meeting or referred to committee or staff. Those persons wishing to speak on any item scheduled on the agenda will be given an opportunity to do so at the time that item is being considered.

#### **AGENDA ITEMS TO BE DEFERRED**

#### **CONSENT CALENDAR**

**ITEMS ON THE CONSENT CALENDAR ARE CONSIDERED ROUTINE, NOT REQUIRING SEPARATE DISCUSSION.** However, if discussion is wanted by a member of the Council or public the item may be removed from the Consent Calendar and considered separately. Councilmembers and members of the public may offer comments or ask questions of clarification without removing an item from the Calendar. Individual items are approved by the vote that approves the Consent Calendar unless an item is pulled for separate consideration. Items pulled from consent will be heard at the end of the meeting.

3. [Approval of City Council Minutes from July 9, 2020](#)  
M. Martin, Deputy City Clerk
4. [Receipt of Warrant Register](#)  
R. Cornell, Administrative Services Director
5. [Receipt of Advisory Body Meeting Minutes](#)  
Planning Commission Minutes:  
01/14/2020, 01/23/2020, 01/28/2020, 02/11/2020, 02/25/2020, 03/10/2020, 04/28/2020, 05/12/2020, 05/26/2020  
Library board of Trustees: 06/11/2020

**6. Calling for and Conducting a Consolidated General Municipal Election on November 3, 2020 for the Election of Certain Officers**

T. Frutchey, City Manager/ K. Hood, Interim City Attorney, M. Martin, Deputy City Clerk

**Recommendation:**

Approve the following resolutions (by separate roll call vote):

- a. Resolution 20-XXX (A) calling and giving notice of the General Municipal Election to be held on Tuesday, November 3, 2020 for the election of certain officers and requesting consolidation of the General Municipal Election with Statewide General Election held on November 3, 2020; and,
- b. Resolution 20-XXX (B) pertaining to candidate statements submitted to the voters.

**7. Award of Construction Contract and Construction Phase Engineering for Road Surface Repairs for Dry Creek Road**

D. Esperanza, Capital Projects Engineer

**Recommendation:** Approve Resolution No. 20-XXX, authorizing the City Manager to award a construction contract to Raminha Construction, in the amount of \$1,984,355, and the construction phase engineering to Pavement Engineering, Inc., in the amount of \$167,290, subject to any minor, technical, or non-substantive changes as approved by the City Manager and the City Attorney.

**8. Acceptance of an Irrevocable & Perpetual Offer to Dedicate a Multi-Use Path Easement**

D. Athey, City Engineer

**Recommendation:** Approve Resolution No. 20-XXX, accepting the Irrevocable and Perpetual Offer to Dedicate a right of way easement for public multi-use path purposes, and authorize the City Manager to sign and record the Grant of Easement Acceptance.

**9. Approval of an Encroachment Agreement with JAC LLC for Installation of a Parklet in the City Parking Lot Adjacent to 1215 Spring Street- Les Petites Canailles Restaurant**

W. Frace, Community Development Director/B. Cowen, Building Official/D. Athey, City Engineer

**Recommendation:** Authorize the City Manager to enter into an encroachment agreement with JAC LLC for the Installation of a Parklet in the City parking lot adjacent to 1215 Spring Street- Les Petites Canailles Restaurant.

**CONSENT CALENDAR ROLL CALL VOTE**

**REPORT ON ITEMS APPROVED ON CONSENT**

**PUBLIC HEARINGS**

**10. Consideration of a City-Proposed Sales Tax Ballot Measure and Transient Occupancy Tax Measure; Setting Priorities for Use of Generated Funds; Establishing Guidelines for the Filing of Written Arguments and Rebuttals; and Directing the City Attorney to Prepare an Impartial Analysis**

T. Frutchey, City Manager/ K. Hood, Interim City Attorney

**Recommendation**

1. Approve Resolution #20-XXX (A) declaring the spending priorities for the proceeds of a revenue measure, if placed on the ballot and approved by the voters.
2. Approve Resolution #20-XXX (B) calling and giving notice of a measure to be placed on the November 3, 2020 ballot to enact an additional 1 cent transactions and use tax (sales tax) for general unrestricted purposes
3. Introduce by title only Ordinance XXXX, an Ordinance of the People of the City of El Paso De Robles, California, Adding Chapter 3.11 to Title 3 of the Paso Robles Municipal Code Imposing a General Transaction and Use Tax (Sales Tax) to be administered by the California Department of Tax and Fee Administration, subject to voter approval.
4. Direct the City Attorney to draft the impartial analysis for the sales tax measure allowing for arguments and rebuttals.

**11. Initiating the Annexation of Tract 3098 into the Landscape & Lighting Maintenance District No. 1 as standalone sub-area 119**

D. Athey, City Engineer

**Recommendation:**

1. Approve Resolution 20-xxx(A) Declaring the results of the property owner protest ballot proceedings conducted for the proposed levy of assessments related to the annexation of Tract

3098, as sub-area 119 of the El Paso de Robles Landscape and Lighting Maintenance District No. 1, commencing in Fiscal Year 2020/202.

2. Approve Resolution 20-xxx(B) Approving and adopting the Engineer's Report, attached as Exhibit A, regarding the annexation of Tract 3098, as sub-area 119 of the El Paso de Robles Landscape And Lighting Maintenance District; and the levy And collection of annual assessments related thereto commencing in Fiscal Year 2020/2021.
3. Approve Resolution 20-xxx(C) Confirming the annexation of Tract 3098 as sub-area 119 of the El Paso de Robles Landscape and Lighting maintenance District No. 1 and the assessment diagram connected therewith; and ordering the levy and collection of assessments commencing in Fiscal Year 2020/2021

### ROLL CALL VOTE

### DISCUSSION

**12. Use of CARES Act Funds to Address Coronavirus Impacts**

T. Frutchey, City Manager/ S. Johnson-Rios, Asst. City Manager/ R. Cornell, Administrative Services Director

**Recommendation:** Approve Resolution 20-XXX, authorizing the expenditure of CARES Act funds to: (1) reimburse the City for a portion of COVID-19 response efforts; (2) provide for COVID-19 education and outreach efforts; and (3) implement a local business assistance program.

### ROLL CALL VOTE

**13. Approval of an Airport Lease Expiration and New Lease for Hangar Development – Nunno**

D. McKinley, Public Works Director

**Recommendation:** Approve Resolution No. 20-XXX which approves the Lease Expiration Agreement with Nunno Corporation LTD and authorizes the new airport lease agreement with Lewis Nunno LLC for the prescribed term.

### ROLL CALL VOTE

**14. Salinas Riverbed Clean-up and Homeless Relocation and Services**

T. Frutchey, City Manager

**Recommendation:** Provide additional direction and approvals on Salinas Riverbed clean-up, homeless services and temporary shelter, and funding.

### ROLL CALL VOTE

### COUNCIL BUSINESS & COMMITTEE REPORTS

**15. Current Council Committee Activities and Reports**

### UPCOMING EVENTS

- Airport Commission Meeting, Thursday, July 23, 2020 CANCELLED
- Planning Commission Meeting, Tuesday, July 28, 2020 at 6:30 PM
- City Council Regular Meeting, Tuesday, August 4, 2020 at 6:30 PM

### ADJOURNMENT

*The deadline for submitting items for the regular meeting on Tuesday, August 4, 2020 is Wednesday, July 22, 2020.*

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Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the City Council after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the City Clerk's Office, 1000 Spring Street, Paso Robles, CA, during normal business hours, and may be posted on the City's web site at [www.prcity.com/government/citycouncil/agendas.asp](http://www.prcity.com/government/citycouncil/agendas.asp).

All persons desiring to speak on an agenda item are asked to fill out Speaker Information Cards and give them to the City Clerk prior to public discussion of that item. Each individual speaker will be limited to a presentation total of three (3) minutes per item.

**AMERICANS WITH DISABILITIES ACT** Any individual, who because of a disability needs special assistance to attend or participate in this meeting, may request assistance by contacting the City Clerk's Office (805) 237-3960. Whenever possible, requests should be made four (4) working days in advance of the meeting.