



CITY OF EL PASO DE ROBLES

"The Pass of the Oaks"

PASO ROBLES CITY COUNCIL AGENDA

6:30 PM REGULAR MEETING

Tuesday, October 20, 2020

In compliance with the State and County Shelter at Home Orders, and as allowed by the Governor's Executive Order N-29-20, which allows for a deviation of teleconference rules required by the Ralph M. Brown Act, City Council meetings will be held by teleconference only until further notice.

Rather than attending in person, residents should call (805)865-7276 to provide public comment via phone. The phone line will open just prior to the start of the closed session meeting and again prior to the start of the regular meeting. Written public comments can be submitted via email to cityclerk@prcity.com prior to 12:00 noon on the day of the Council meeting to be posted as an addendum to the Agenda. If submitting written comments in advance of the meeting, please note the agenda item by number or name.

City Council meetings will be [live-streamed](#) during the meeting and also available to play later on [YouTube](#) by accessing the following link: www.prcity.com/youtube

6:30 PM – CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION Pastor Pat Sheean

ROLL CALL

Councilmembers Maria Garcia, Steve Gregory, John Hamon, Fred Strong, and Mayor Steven Martin

STAFF INTRODUCTIONS

REPORT FROM CLOSED SESSION

PRESENTATIONS

1. [COVID-19 Community Update](#)
J. Stornetta, Emergency Services Chief/Sarah Johnson-Rios, Assistant City Manager
2. [Capital Projects Report](#)
D. Esperanza, Capital Projects Engineer
3. [National Friends of Libraries Proclamation](#)
S. Martin, Mayor/A. Fortin, City Librarian
4. [Jeff DePetro Retirement Proclamation](#)
S. Martin, Mayor/ T. Lewis, Police Chief
5. [People's Self-Help Housing's 50th Anniversary Proclamation](#)
S. Martin, Mayor
6. [RISE – Domestic Violence Awareness Month Proclamation](#)
S. Martin, Mayor

GENERAL PUBLIC COMMENTS

This is the time the public may address the Council on items within the Council's purview but not scheduled on the agenda. **PLEASE BEGIN BY STATING YOUR NAME AND ADDRESS. EACH PERSON IS LIMITED TO 3 MINUTES.** Any person or subject requiring more than three minutes may be scheduled for a future Council meeting or referred to committee or staff. Those persons wishing to speak on any item scheduled on the agenda will be given an opportunity to do so at the time that item is being considered.

AGENDA ITEMS TO BE DEFERRED

CONSENT CALENDAR

ITEMS ON THE CONSENT CALENDAR ARE CONSIDERED ROUTINE, NOT REQUIRING SEPARATE DISCUSSION. However, if discussion is wanted by a member of the Council or public the item may be removed from the Consent Calendar and considered separately. Councilmembers and members of the public may offer comments or ask questions of clarification without removing an item from the Calendar. Individual items are approved by the vote that approves

the Consent Calendar unless an item is pulled for separate consideration. Items pulled from consent will be heard at the end of the meeting.

7. [Approval of City Council Minutes from October 6, 2020](#)

M. Martin, Interim City Clerk

8. [Receipt of Warrant Register](#)

R. Cornell, Administrative Services Director

9. [Receipt of Advisory Body Minutes](#)

Library Board of Trustees Minutes, 09/10/2020

10. [Adoption of Two Ordinances for Beechwood Specific Plan Project – Rezone \(RZN 19-01\) and Development Agreement \(DA 20-05\)](#)

W. Frace, Community Development Director

Recommendation:

Waive the second reading and adopt ordinances by second reading of title only.

1. Approve Ordinance 1101 Recommending Approval of Zoning Code Amendment 19-01
2. Approve Ordinance 1102 Recommending Approval of Development Agreement 20-05 between the City of Paso Robles and the Beechwood Owners Group

11. [Acceptance of Public Improvements – Tract Map 3024-4, Oak Park](#)

D. Athey, City Engineer

Recommendation:

- a. Approve Resolution No. 20-xxx accepting the public improvements of Tract Map 3024-4 as complete and incorporating them into the City's maintenance system after the one-year warranty period.
- b. Authorize the City Manager to sign a Subdivision Improvement Agreement Release and Termination after the one-year warranty period is complete.

12. [Approval of a New Airport Lease for RV Storage – Gouin](#)

R. Oxborrow, Airport Manager/ C. Alakel, Interim Public Works Director

Recommendation: Approve Resolution 20-XXX approving the Lease Agreement with Airport RV and Boat Storage, LLC (Joe Gouin).

13. [Approval of Amendment to Conflict of Interest Code](#)

M. Martin, Interim City Clerk

Recommendation: Approve Resolution 20-XXX amending the Conflict of Interest Code.

14. [Approval of Amendments to the Department of Public Works Standard Details and Specifications](#)

D. Athey, City Engineer/ K. Ferravanti, Capital Projects Assistant Engineer

Recommendation: Approve Resolution 20-XXX approving amendments to the City Standard Details and Specifications as included as Exhibit A.

15. [Approval of Change Order to the Contract with Mott-MacDonald for the Preparation of the Project Approval Environment Documents for the Proposed Union Road and Highway 46 East Interchange Improvements](#)

D. Esperanza, Capital Projects Engineer

Recommendation: Approve Resolution 20-XXX approving a change order in the amount of \$132,351 to the contract with Mott-MacDonald for the PAED at Union Road and Highway 46 East; authorize the City Manager and City Attorney to make minor modifications to the change order, if needed, fully consistent with overall Council direction.

16. [Approval of a Professional Services Agreement for Phase 2 Engineering for the Dry Creek Road Repair Project](#)

D. Esperanza, Capital Projects Engineer

Recommendation: Approve Resolution 20-XXX, authorizing the City Manager to enter into a standard professional services agreement with Wallace Group for \$263,786 for the phase two improvements on Dry Creek Road from Estrella Warbirds to Jardine Road.

CONSENT CALENDAR ROLL CALL VOTE

REPORT ON ITEMS APPROVED ON CONSENT

PUBLIC HEARING

17. [Introduce an Ordinance Amending Section 3.22.010 of Title 3 of the Paso Robles Municipal Code to Set Cannabis Business Tax Rates; Direction Regarding Review of Cannabis Business Types and Regulations](#)

T. Frutchet, City Manager / K. Hood, Interim City Attorney

Recommendation:

1. Introduce for First Reading by title only, an Ordinance of the City Council of the City of El Paso de Robles Amending Section 3.22.010 of Title 3 of the Paso Robles Municipal Code and Setting Cannabis Business Tax Rates; and
2. **Provide direction to staff regarding review of cannabis business types and regulations.**

ROLL CALL VOTE

DISCUSSION

18. [Homeless Emergency Aid Program \(HEAP\) Grant Reallocation and Motel 6 Conversion Proposal](#)

T. Frutche, City Manager/J. Dahlen, Community Services Director

Recommendation: Provide any desired direction to City staff regarding the proposed conversion of the Motel 6 property to a combined homeless shelter and low-income housing facility. Direction may relate to the ongoing discussions with HASLO, People’s Self-Help Housing, and ECHO regarding reallocation of HEAP funds toward the Motel 6 Project Homekey conversion, the public engagement process, and other areas.

ROLL CALL VOTE

19. [1st Quarter Update FY 2020-21: Budget Report and Adjustments and Job Reclassification](#)

R. Cornell, Administrative Services Director

Recommendation:

1. Receive and file the report, providing any direction or requests for future reports, to ensure they meet Council needs.
2. Approve Resolution 20-XXX, amending the budget for Fiscal Year 2020-21, to reflect the updates previously approved by City Council.
3. Approve Resolution 20-XXX, adding the new job classification of City Clerk and reclassifying the position of Deputy City Clerk to City Clerk.

ROLL CALL VOTE

COUNCIL BUSINESS & COMMITTEE REPORTS

20. [Current Council Committee Activities and Reports](#)

UPCOMING EVENTS

- Advisory Body Interviews and Appointments, Wednesday, October 21, 2020 at 5:30 PM
- Planning Commission Meeting, Tuesday, October 27, 2020 at 6:30 PM
- City Council Regular Meeting, Tuesday, November 3, 2020 at 6:30 PM

ADJOURNMENT

The deadline for submitting items for the regular meeting on Tuesday, November 3, 2020 is Wednesday, October 21, 2020.

Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the City Council after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the City Clerk’s Office, 1000 Spring Street, Paso Robles, CA, during normal business hours, and may be posted on the City’s web site at www.prcity.com/government/citycouncil/agendas.asp.

All persons desiring to speak on an agenda item are asked to fill out Speaker Information Cards and give them to the City Clerk prior to public discussion of that item. Each individual speaker will be limited to a presentation total of three (3) minutes per item.

AMERICANS WITH DISABILITIES ACT Any individual, who because of a disability needs special assistance to attend or participate in this meeting, may request assistance by contacting the City Clerk’s Office (805) 237-3960. Whenever possible, requests should be made four (4) working days in advance of the meeting.
