



City of El Paso de Robles

"The Pass of the Oaks"

Paso Robles City Library

AGENDA OF THE LIBRARY BOARD OF TRUSTEES

Date: November 12, 2020 at 9:00 a.m.

***President Mike Miller; Vice President Connie Dreisbach
Jacob Allred; Marilu Gomez; Sharon Williams***

In compliance with the State and County Shelter at Home Orders, and as allowed by the Governor's Executive Order N-29-20, which allows for a deviation of teleconference rules required by the Ralph M. Brown Act, Library Board meetings will be held by teleconference only until further notice.

Rather than attending in person, residents have three options:

1. Attend the meeting virtually-register prior to the meeting (before 8:00 a.m. on day of the meeting) by sending your email address to LibraryBoardMeeting@prcity.com.
2. Attend the meeting by conference call- register prior to the meeting (before 8:00 a.m. day of the meeting) by calling 805-227-7200 x7800 and leaving your phone number.
3. Submit public comment by email- send an email to LibraryBoardMeeting@prcity.com. All Public Comments should include the author's name and address. Written Public comments should be submitted via email prior to 8:00 a.m. day of the meeting to be sure the Board has time to review. If submitting written comments in advance of the meeting please note the agenda item by number or name.

CALL MEETING TO ORDER (Miller)

ROLL CALL

PUBLIC COMMENTS

CONSENT AGENDA (Miller)

A) Approve minutes from the October 8, 2020 meeting.

B) Receive and file City Council meeting highlights.

Motion to Approve _____ Second _____

Aye _____ Nay _____

BUSINESS ITEMS

1. Library Data Collection and Statistics (Sandi Williams)

- Library Staff Assistant III Sandi Williams will provide a presentation on how library data and statistics are collected and shared.

2. Board of Trustees Training (Fortin)

- The City Librarian will provide an update on training opportunities for the Library Board.

continued

3. Library Strategic Planning Process Review (Fortin)

- The City Librarian will initiate discussion regarding the next strategic planning period

4. Advocacy Activities/Opportunities (Miller)

- Board members will provide reports and comments on past and future advocacy activities and opportunities.

COMMUNICATIONS/REPORTS (Strong/Garcia/Dahlen/Fortin)

- Library Staff report.
- Community Services Department report.
- City Council report.

TRUSTEE COMMENTS

ADJOURN

- To the next regularly scheduled teleconferenced meeting of the Library Board of Trustees on Thursday, December 10, 2020, 9:00 a.m.

Library Board of Trustees agenda for November 12, 2020

Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the City Council after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the City Clerk's Office, 1000 Spring Street, Paso Robles, CA, during normal business hours, and may be posted on the City's web site at www.prcity.com/AgendaCenter/Library-Board-of-Trustees-8 or www.prcity.com/AgendaCenter.

All persons desiring to speak on an agenda item are asked to fill out *Speaker Information Cards* and place them at the Staff Table prior to public discussion of that item. Each individual speaker will be limited to a presentation total of three (3) minutes per item.

AMERICANS WITH DISABILITIES ACT Any individual, who because of a disability needs special assistance to attend or participate in this meeting, may request assistance by contacting the City Clerk's Office (805) 237-3960. Whenever possible, requests should be made four (4) working days in advance of the meeting.