



CITY OF EL PASO DE ROBLES

"The Pass of the Oaks"

AGENDA FOR THE PASO ROBLES CITY COUNCIL

**CLOSED SESSION 5:00 PM /
6:30PM REGULAR MEETING**

Tuesday, November 19, 2019

**Location: Library/Conference Center Council Chamber
1000 Spring Street, Paso Robles**

Please submit all speaker cards and correspondence for City Council to the City Clerk.
Please refrain from cell phone use and turn ringer off during the meeting.

5:00 PM –CALL TO ORDER

ROLL CALL

Councilmembers Maria Garcia, Steve Gregory, John Hamon, Fred Strong, and Mayor Steven Martin

CLOSED SESSION ITEMS

- **Conference with Legal Counsel - Anticipated Litigation (1 case)**

Pursuant to Government Code Section 54965.9(d)(4)

- **CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

Pursuant to Government Code Section 54956.8

Property: APN 025-371-016 (2955 Union Road)
City Negotiator: Thomas Frutchey, City Manager
Negotiating Parties: Alan Harlan
Under Negotiation: Price and terms of payment

- **Meet and Confer Conference with Labor Negotiator**

Pursuant to Government Code Section 54957.6

City Negotiator: Thomas Frutchey, City Manager
Employee Organizations: Unrepresented Management
Unrepresented Part-time Employees
Service Employees International Union
Paso Robles Police Association
Paso Robles Professional Firefighters

PUBLIC COMMENT REGARDING CLOSED SESSION MATTERS

RECESS TO CLOSED SESSION

6:30 PM - RECONVENE TO OPEN SESSION

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

INVOCATION Pastor Pat Sheean

ROLL CALL

Councilmembers Maria Garcia, Steve Gregory, John Hamon, Fred Strong, and Mayor Steven Martin

STAFF AND COMMISSIONER INTRODUCTIONS

REPORT FROM CLOSED SESSION

PRESENTATIONS

1. **[Proclamation Recognizing November 30, 2019 as Small Business Saturday](#)**
S. Martin, Mayor
2. **[Proclamation Recognizing December 14, 2019 as The Toy Bank Community Day of Giving](#)**
S. Martin, Mayor

3. [Presentation of California Park & Recreation Society Awards to Mark Dart, Heather Stephenson, and Wyatt Lund](#)
S. Martin, Mayor
4. [Capital Projects Report](#)
D. Esperanza, Capital Projects Engineer

GENERAL PUBLIC COMMENTS

This is the time the public may address the Council on items within the Council's purview but not scheduled on the agenda. **PLEASE TURN IN A SPEAKER CARD, SPEAK DIRECTLY INTO THE MICROPHONE AND BEGIN BY STATING YOUR NAME AND ADDRESS. EACH PERSON IS LIMITED TO 3 MINUTES.** Any person or subject requiring more than three minutes may be scheduled for a future Council meeting or referred to committee or staff. Those persons wishing to speak on any item scheduled on the agenda will be given an opportunity to do so at the time that item is being considered.

AGENDA ITEMS TO BE DEFERRED

CONVENE THE MEETING OF THE CITY OF PASO ROBLES GROUNDWATER SUSTAINABILITY AGENCY BOARD

ROLL CALL

Board Members Maria Garcia, Steve Gregory, John Hamon, Fred Strong, and Mayor Steven Martin

CONSENT CALENDAR

ITEMS ON THE CONSENT CALENDAR ARE CONSIDERED ROUTINE, NOT REQUIRING SEPARATE DISCUSSION. However, if discussion is wanted by a member of the Council or public the item may be removed from the Consent Calendar and considered separately. Councilmembers and members of the public may offer comments or ask questions of clarification without removing an item from the Calendar. Individual items are approved by the vote that approves the Consent Calendar, unless an item is pulled for separate consideration. Items pulled from consent will be heard at the end of the meeting.

5. [Approve City Council Minutes from October 29, 2019](#)
M. Martin, Deputy City Clerk
6. [Receive Warrant Register](#)
K. Gularte, Accounts Payable
7. [Receive Advisory Body Minutes](#)
Airport Commission (5/23/19)
Youth Commission (10/2/19)
8. [Second Reading of the Subdivision Ordinance Amendment to Allow Use of Real Property as Security for Improvement Agreements Related to Affordable Housing Projects](#)
D. Athey, City Engineer

Recommendation: Hold second reading by title only and adopt Ordinance No. XXX N.S. Amending Sections 22.16.160-22.16.190 of the Paso Robles Municipal Code to allow a developer to provide security in the form of a security interest in real property for improvement agreements for affordable housing projects.
9. [Approval of an Agreement with Wallace Group to Prepare Project Approvals and Environmental Documents \(PAED\) for the Huer-Huero Creek Bridge and Roundabout and the Class 1 Bike Trail](#)
D. Esperanza, Capital Projects Engineer

Recommendation: Adoption Resolution No. 19-XXX authorizing the City Manager to enter into an agreement with Wallace Group to prepare Project Approvals and Environmental Documents (PAED) for the Huer-Huero Creek Bridge, roundabout and class 1 bike trail, in the amount of \$706,572 plus a 10% contingency of \$70,657, for a total cost of \$777,229.
10. [Approval of a Contract with Bay Area Sign dba Aloha Electric Sign Company for the Wayfinding Signs Project](#)
K. Ferravanti, Capital Projects Assistant Engineer

Recommendation: Approve Resolution 19-XXX authorizing the City Manager to enter into a contract with Bay Area Sign dba Aloha Electric Sign for \$144,156 and further authorizing the use of a 10%

construction contingency for the project of \$14,416, for a total construction budget of \$158,572 to perform fabrication and installation of wayfinding signs.

11. [Approval of Service Contract with Paso Robles Wine Country Alliance for 2020](#)

S. Johnson-Rios, Assistant City Manager

Recommendation:

1. Authorize the City Manager to enter into an agreement with the Paso Robles Wine Country Alliance to support economic development services necessary to enhance the economic vitality of Paso Robles, granting the requested funding amount of \$60,000 for activities undertaken in 2020.
2. Appoint the Mayor and Mayor Pro Tem to an ad hoc committee of the Council to begin the process of working with the non-profit organizations that promote tourism, including the Wine Country Alliance, Chamber of Commerce, Travel Paso, and Main Street, to review their interrelationship with the City and each other, as well as the City's level of support, and to determine an appropriate approach going forward.

ROLL CALL VOTE

REPORT ON ITEMS APPROVED ON CONSENT

PUBLIC HEARINGS

12. [2019 California Building Code adoption with Local Amendments – Second Reading](#)

B. Cowen, Building Official

Recommendation: Introduce for second reading by title only, an Ordinance of the City of El Paso de Robles; Repealing, Amending, and Restating Title 17 of The Municipal Code (Buildings and Construction); and Adopting by Reference The 2019 Edition of the California Building Standards Code (California Code of Regulations, Title 24); Incorporating the following:

- 2019 California Administrative Code
- 2019 California Building Code
- 2019 California Residential Code
- 2019 California Electrical Code
- 2019 California Mechanical Code
- 2019 California Plumbing Code
- 2019 California Energy Code
- 2019 California Historical Building Code
- 2019 California Fire Code and Appendix D - Fire Apparatus Access Roads
- 2019 California Existing Building Code
- 2019 California Referenced Standards Code
- 1997 Uniform Housing Code
- 1997 Uniform Code for The Abatement of Dangerous Buildings

ROLL CALL VOTE

DISCUSSION ITEMS

13. [Acceptance of Final Map of Tract 3036, for Recordation \(Habitat for Humanity\)](#)

D. Athey, City Engineer

Recommendation:

1. Approve Resolution 19-XXXa:
 - a) annexing Parcels 1-9 of Tract Map 3036 to Community Facilities District No. 2005-1;
 - b) directing the City Clerk to record the Amendment to the Notice of Special Tax Lien; and
 - c) providing for the Levy of Special Tax for \$0, in Community Facilities District No 2005-1 of the City of El Paso De Robles starting in Fiscal Year 2020/21 and running until the properties are no longer deed-restricted affordable units.

2. Approve Resolution 19-XXXb:
 - a) approving Final Tract Map 3036 for Recordation and authorizing execution and recordation of the Final Map for Tract 3036, accepting the offers of dedication for public utility easement, and directing the City Clerk to state the following on the map “I, Dennis Fansler, City Clerk of the City of El Paso de Robles, California, hereby state that the City Council of the City of Paso Robles did, on November 19, 2019, approve the map of Tract 3036 and accept the offer of dedication for public utility easement”;
 - b) approving the use of a Deed of Trust, Security Agreement, and Fixture Filing, as the security for the frontage improvements and authorizing the City Attorney to correct any non-substantive errors in the documents;
 - c) approving a Subdivision Improvement Agreement, directing the City Manager to sign the Subdivision Improvement Agreement and authorizing the City Attorney to correct any non-substantive errors in the document;
 - d) directing the City Manager to sign the Fourth Amendment to the Loan Agreement Regarding Acquisition of Real Property and authorizing the City Attorney to correct any non-substantive errors in the documents;
 - e) accepting the Amended and Restated Promissory Note Secured by Deed of Trust from Habitat; and
 - f) approving the amended Home Buyer Deed of Trust and Promissory Note forms.

ROLL CALL VOTE

14. [Quarterly Budget Report and Adjustments – 1st Quarter Fiscal Year 2019-20](#)

R. Cornell, Finance Manager

Recommendation:

1. Receive and file the report, providing any direction or requests for future reports, to ensure they meet Council needs.
2. Approve Resolution 19-XXX, amending the budget for Fiscal Year 2019-20, to reflect the updates previously approved by City Council as well as additional requests presented in this staff report.

ROLL CALL VOTE

15. [Consideration of a Memorandum of Understanding with Travel Paso and the 6th District Agricultural Association Regarding the Partnership for a Conference Center at the Events Center](#)

T. Frutchey, City Manager

Recommendation: Approve the Memorandum of Understanding and authorize the Mayor and Mayor Pro Tem to approve any minor modifications necessary in subsequent meetings of the Task Force.

ROLL CALL VOTE

16. [Update Updates on Selected Projects and Programs: The Boys School, Pickleball Lighting, and The Library/City Hall Master Plan](#)

T. Frutchey, City Manager

Recommendation: Receive and file the project status presentations and provide any desired direction for future updates or other actions.

ROLL CALL VOTE

COUNCIL BUSINESS & COMMITTEE REPORTS

17. [Current Council Committee Activities and Reports](#)

UPCOMING EVENTS

- Library and City Hall CLOSED at 2:30 PM for Training – Friday, November 22, 2019, 2:30–8:00 PM.
- Planning Commission Meeting – Tuesday, November 26, 2019 at 6:30 PM in the Council Chamber/Library Conference Center, 1000 Spring Street, Paso Robles.

- City Council Regular Meeting – Tuesday, December 3, 2019 at 6:30PM in the Council Chamber/Library Conference Center, 1000 Spring Street, Paso Robles.

ADJOURNMENT

The deadline for submitting items for the next regular meeting on Tuesday, December 3, 2019 is November 20, 2019.

Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the City Council after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the City Clerk's Office, 1000 Spring Street, Paso Robles, CA, during normal business hours, and may be posted on the City's web site at www.prcity.com/government/citycouncil/agendas.asp.

All persons desiring to speak on an agenda item are asked to fill out Speaker Information Cards and give them to the City Clerk prior to public discussion of that item. Each individual speaker will be limited to a presentation total of three (3) minutes per item.

AMERICANS WITH DISABILITIES ACT Any individual, who because of a disability needs special assistance to attend or participate in this meeting, may request assistance by contacting the City Clerk's Office (805) 237-3960. Whenever possible, requests should be made four (4) working days in advance of the meeting.