



City of PASO ROBLES

AIRPORT COMMISSION

AGENDA – REGULAR MEETING

December 12, 2019 at 6:30 p.m.

Airport Terminal Conference Room, 4900 Wing Way, Paso Robles

6:30 PM - CALL TO ORDER

PLEDGE OF ALLEGIANCE

OATH of OFFICE

Since the last meeting, the terms of three commissioners have expired. The City Council held interviews and took action to fill the expired terms: Commissioners Eric Cook and Tony Gaspar were re-appointed to serve three-year terms. Marc Dart was newly appointed to serve for three years. The Oath of Office will be administered to all three.

ROLL CALL Commissioners Martin Caskey, Marc Dart, Tony Gaspar, Gary Marshall, Michael Perez, Robert Shannon, and Chairman Eric Cook

PUBLIC COMMENT

The public may address the Commission on items within the Commission's purview but not scheduled on the agenda. PLEASE BEGIN BY STATING YOUR NAME AND ADDRESS. EACH PERSON IS LIMITED TO 3 MINUTES. Any person or subject requiring more than three minutes may be scheduled for a future Committee meeting or referred to a sub-committee or staff. Those persons wishing to speak on any item scheduled on the agenda will be given an opportunity to do so at the time that item is being considered.

CONSENT AGENDA

1. Approve minutes of the October 24, 2019, Regular Meeting.

DISCUSSION ITEMS

2. 2020 Commission Work Plan
The Commission will be asked to consider developing issues that may require their efforts during the coming year, as well as those new items that may be included. This item is expected to include wide-ranging conversation by the Commission as well as public comment about expectations for the future of the airport.
 - a) Private Aircraft Storage Hangar Uses.
 - b) Camp Roberts/Fort Hunter Liggett Development
 - c) Airport Hangar Development
 - d) Airport Planning and Future Design

DIRECTOR/MANAGER UPDATES

Staff will provide updates to the Commission on various airport activities:

- Airport Capital Improvement/Grant Program
- 2020 Special Events Calendar

CITY COUNCIL LIAISON DISCUSSION

- City Council Meeting Highlights

COMMISSION BUSINESS, REPORTS AND REQUESTS

ADJOURN Next Regular Meeting: 6:30 p.m. on January 23, 2020, at the Airport, 4900 Wing Way.



City of PASO ROBLES

AIRPORT COMMISSION

MINUTES – REGULAR MEETING

October 23, 2019

Airport Terminal, 4900 Wing Way, Paso Robles

CALL TO ORDER AND PLEDGE OF ALLEGIANCE - 6:30 PM

ROLL CALL –

Commissioners: Martin Caskey, Eric Cook, Mitch Culver, Tony Gaspar, Michael Perez, Robert Shannon and Gary Marshall

City Council: Steve Gregory, John Hamon

Staff: Dick McKinley, Roger Oxborrow

PUBLIC COMMENT – Dave Fretwell, President of the local Chapter 465 of the Experimental Aircraft Association (EAA) reported on a number of recent events and accomplishments of the chapter.

CONSENT AGENDA

1. Meeting Minutes – **A motion** by Mr. Gaspar, seconded by Mr. Marshall, to approve the Consent Agenda as presented, passes unanimously. The agenda consists of the minutes of the May 23, 2019, meeting.

DISCUSSION ITEMS

2. Lease Proposal – Nunno Corporation

Staff introduces this item and details its request.

Commissioners Marshall and Culver recuse themselves from this item and step down.

Staff introduces Michael Nunno, who provides a detailed summary of the current lease demand on the airport, the involvement of Nunno Corporation and their proposed addition into the hangar market. He responded to a number of questions from the commissioners regarding such items as physical location, anticipated time schedule, proposed sublease terms and conditions, and the possibility of commercial uses on the site. Public comment included a question about allowable uses within the hangars.

The general consensus of the Commission is to support the proposed project with a more thorough review of the lease when the specific deal points are worked out between the applicant and staff and then returned to the Commission for review.

No other action is taken at this time.

Commissioners Marshall and Culver return to their seats.

3. Sub-committee Report – Airport Development

Mr. Marshall provides a review of the cost structure for the development of a hangar facility. The analysis still needs key figures that have yet to be determined. He will work with Staff to provide those for an updated report at the next meeting.

No action is taken.

DIRECTOR/MANAGER UPDATES

The Commission received reports on various airport projects.

CITY COUNCIL LIAISON DISCUSSION

Councilmembers Gregory and Hamon provide information on current City Council efforts and added additional insight into the various issues in the Council Highlights reports. No action is taken.. The Commission notes that a significant portion of the agenda packet is City Council Highlights that they have already received electronically. It is felt that the electronic distribution is adequate and the paper copy is not necessary for future meetings.

COMMISSION REPORTS AND REQUESTS

(Chairman Cook): Notes that this is the final meeting for three of the commissioners. Two will be seeking reappointment, but he notes Mr. Culver's diligent service on the commission and thanks him for his efforts. The matter of additional maintenance staffing of the airport was discussed some months ago. He requests a status report on that effort. Mr. McKinley reviews the budget process that this request will be part of.

(Mr. Gaspar:) Inquires as to the status of the Oasis hangar occupancy, as it has been in process for a while. Staff reports on recent developments and the next steps to publish a Request for Proposals which will solicit a tenant for the full facility.

In the private hangar area, there are gross offenders of the current storage regulations for hangar content. After discussion, it was determined that there are 4 or 5 of the 130 private hangars on the airport that need immediate attention. Staff will work to address those hangars of specific concern. The matter is also requested to be placed on the next agenda.

Additional Public Comment – (Elliott Cannon:) an inquiry as to the status of hosting a future AOPA convention at Paso Robles. There is also the possibility of involving volunteers to help with maintenance functions as needed.

ADJOURN – 8:20 PM Next Meeting: 6:30 p.m., December 12, 2019, at the Airport Terminal, 4900 Wing Way.