



# CITY OF EL PASO DE ROBLES

## *"The Pass of the Oaks"*

### PLANNING COMMISSION MINUTES

March 10, 2020

6:30 P.M.

**A. 6:30 P.M.: Planning Commission Meeting Called To Order**

**B. Pledge of Allegiance**

**C. Swearing-in of New Planning Commissioners**

1. Commissioners Christensen and Gibson take Oath of Office from City Manager Frutchey.  
Commissioners Christensen and Gibson assume vacant Planning Commission seats.

**D. Planning Commissioners Roll Call:**

**Present:** Castillo, Christensen, Davis, Gibson, Jorgensen, Koegler and Neel

**Absent:** None

**E. Election of Chairperson and Chairperson Pro-Tem**

*Action:*

- A.** A motion was made by Commissioner Neel, passed 7-0 to elect Commissioner Jorgensen as Chairperson.

Commissioner Jorgensen assumes Chairperson position.

*Action:*

- B.** A motion was made by Commissioner Davis, passed 7-0 to elect Commissioner Koegler as Chairperson.

Commissioner Koegler assumes Chairperson Pro-Tem position.

**F. Staff Introductions**

**G. General Public Comments Regarding Matters Not On The Agenda: No public comments**

**a. Other Matters**

1. **Appointment of HCOG Representative:** Commissioner Koegler volunteers to be the Planning Commission Representative.

2. **Appointment of Specific Plan Ad Hoc Committee Representative:** Commissioner Christensen volunteers to the Planning Commission Representative.
3. **Appointment of Mainstreet Liaison:** Commissioner Davis volunteers to the Planning Commission Liaison.

H. **Agenda Items Proposed To Be Tabled Or Re-Scheduled:** None

I. **Public Hearings**

1. **Time Extension 20-01 for Tentative Parcel Map PR 16-0165**

Applicant – Ron Isabel

301 Creston Road / APN: 009-401-044

A request for a one-year time extension of the entitlements associated with Tentative Parcel Map PR 16-0165, to subdivide an existing 3.45-acre lot into four parcels.

Commissioner Christensen announced that he had a conflict of interest with this item and recused himself, leaving the room.

**Open Public Comment**

**Speakers:** None

Closed Public Comment.

***Action:***

- C. A motion was made by Commissioner Neel, seconded by Commissioner Davis and passed 6-0-1 (Abstain: Commissioner Christensen) to approve Resolution A as presented.

Commissioner Christensen re-entered the room.

2. **Time Extension 20-02 for Tentative Tract Map 3098 and Planned Development 16-009**

Applicant – Union Road LLC

1925 Union Road / APN: 025-402-024

A request for a one-year time extension of the entitlements associated with Tentative Tract Map 3098 and PD 16-009, a 9-lot single-family residential subdivision.

**Open Public Comment**

**Speakers:** Karen Hughes

Closed Public Comment.

***Action:***

- A. A motion was made by Commissioner Davis, seconded by Commissioner Castillo and passed 7-0 to approve Resolution A as presented.

3. **Time Extension 20-03 for Tentative Tract 2919 & Planned Development 12-007**

Applicant – Ken Mundee

514 38<sup>th</sup> Street / APNs: 008-011-088, 089, 090, & 091

A request for a one-year time extension of the entitlements associated with Tentative Tract 2919 and Planned Development 12-007, consisting of 14 lots for residential development, on a 1-acre site.

**Open Public Comment**

**Speakers:** None

Closed Public Comment.

***Action:***

- A. A motion was made by Commissioner Castillo, seconded by Commissioner Davis and passed 7-0 to approve Resolution A as presented.

**J. Other Scheduled Matters:**

**4. Design Review Committee rotation schedule update / Design Review Process**

- Director Report

**5. Update: Public review of Draft EIR and distribution of documents to Commissioners**

- Director Report

**K. Consent Calendar**

**6. Development Review Committee Minutes (for approval)**

None

**7. Planning Commission Minutes (for approval)**

February 25, 2020

***Action:***

- A. A motion was made by Commissioner Neel, seconded by Commissioner Koegler and passed 7-0 to approve Items # 6 and #7 as presented.

**L. Other Reports:**

**8. Other Committee Reports:**

- a. Housing Constraints Advisory Committee / Housing Element Update Process.
- b. Specific Plan Ad Hoc Committee.

**M. Planning Commissioners' Comments:**

**N. Staff Comments:**

**O. Regular Meeting Adjourned at: 7:34 PM**