

2019 Summer Reading Program
Summer Teen Assistant
June 10-August 12

Purpose of position: To assist staff with Summer Reading Program

Duties may include:

- Assisting with program registration
- Assisting with program preparation
- Assisting with craft activities and performances
- Assisting with prize distribution
- Shelving/shelf reading
- Keeping area neat and clean

Requirements:

- [Going into] Grades 9, 10, 11, 12
- Dependability
- Strong customer service skills
- Good communication skills
- Ability to work well with children
- Ability to work independently

Time commitment:

- Orientation meeting **Wednesday, June 5, 5:30-6:30 pm.**
- 2-hour shift, one day per week for duration of program

For more information:
Suzanne Robitaille, Volunteer Coordinator
1000 Spring St., Paso Robles, CA 93446

**Additional Opportunities for
Grades 9-12**

Express Program

- Offered PRUSD Winter and Spring breaks
- 9 am-12 pm, max. 5 days, 15 hrs.
- Application must be neat, complete and submitted Friday before program starts.

Ongoing Program

- Offered PRUSD school year
- 3-hour shift per week; min. 10 wks.
- Application must be neat and complete
- Applicants will interview with Volunteer Coordinator or Youth Services Librarian
- Two Letters of Recommendation will be needed from instructors
- The background check will require a valid government-issued photo ID (i.e., driver's license, DMV identification card) for fingerprinting

Desired Skills for Both Programs:

- Dependability
- Strong customer service skills
- Good communication skills
- Ability to work independently

Duties May Include:

- Assisting at public desks
- Assisting with programs
- Shelving/shelf reading
- Cleaning/dusting shelves

805.237.3870
srobitaille@prcity.com
<https://www.prcity.com/251/Volunteer>

PASO ROBLES CITY LIBRARY



SUMMER READING PROGRAM

**Summer 2019
Teen Volunteer
Application**

*A Unique Summer Volunteer
Opportunity for Area Teens
Grades 9-12*

June 10-August 12

Applications are currently being accepted and are due by May 31 to be considered for Summer 2019. For more information, please contact the Library, 805-237-3870, or return your completed application to the Library today!

Application for Summer 2019 Teen Volunteer Program

First Name _____ Last Name _____
 Grade (entering) _____ School _____ City _____
 Street Address _____
 Please circle the best way to reach you: home phone cell phone email
 Home Phone _____ Cell Phone _____
 Email _____

Please check the day(s)/time(s) you can work. Shifts are typically 2 hours. Specific shifts will be assigned at the orientation meeting, Wednesday, June 5, 5:30-6:30 pm.

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
10-12						
12-2						
2-4						

I hereby acknowledge that as a volunteer for the City of Paso Robles, I am not an employee, but that I am covered under the City's workers' compensation plan since the City has adopted a resolution extending workers' compensation coverage to certain volunteers in specified categories pursuant to Labor Code 3363.5. As a volunteer who is covered under the City's workers' compensation plan, I expressly agree and acknowledge that workers' compensation is my exclusive remedy for any injury suffered while performing said volunteer duties, and that I cannot and will not seek to bring any other claims or actions of any type whatsoever against the City of Paso Robles, its employees, officers, agencies, or other volunteers and officials.

I agree to comply with the City of Paso Robles' rules and regulations to the best of my ability. I agree to respect the confidential nature of information I may obtain, to participate in orientation and training as required by my assignment, and to allow publication of my photo in promotional materials for the City of Paso Robles, including but not limited to, the City website and/or publications.

I do hereby give permission to use my photo, or photos of my child(ren) or of child(ren) I have guardianship of, that appear in activities, for publicity purposes. All photos remain the property of the City of Paso Robles.

Applicant's signature: _____ **Date:** _____
PARENT/LEGAL GUARDIAN SIGNATURE REQUIRED IF PARTICIPANT IS 17 YEARS OF AGE OR YOUNGER: This is to certify that as a Parent or Legal Guardian of the participant, I consent to his/her waiver and release as set forth above.
Parent/Guardian's signature: _____ **Date:** _____

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Paso Robles will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. The City of Paso Robles will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities. For example, individuals with service animals are welcomed in the City of Paso Robles offices, even where pets are generally prohibited. Contact Information: Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of City of Paso Robles, should contact the Community Services Department at the address above. The ADA does not require the City of Paso Robles to take any action that would fundamentally alter the nature of its programs or services, or impose an undue financial or administrative burden.