



CITY OF EL PASO DE ROBLES
"The Pass of the Oaks"

CITY COUNCIL MINUTES

5:30 CLOSED SESSION / 6:30 REGULAR MEETING

Tuesday, December 5, 2017

Location: Paso Robles Council Chamber / Library Conference Center
1000 Spring Street, Paso Robles

5:30 PM – CALLED TO ORDER

ROLL CALL Councilmembers Steve Gregory, John Hamon, Jim Reed, Fred Strong, and Mayor Steven Martin

CLOSED SESSION ITEMS

- **Conference with Legal Counsel - Anticipated Litigation (One Case)**
Pursuant to Government Code Section 54956.9(d)(4)

- **Meet and Confer Conference with Labor Negotiator**
Gov. Code section 54957.6

City Negotiator: Thomas Frutchey, City Manager
Employee Organizations: International Association of Firefighters (IAFF)
Police Officers Association (POA)
Service Employees International Union (SEIU)
Unrepresented Management
Unrepresented Part-time Employees

PUBLIC COMMENT REGARDING CLOSED SESSION MATTERS

ADJOURN TO CLOSED SESSION

6:30 PM – RECONVENED TO OPEN SESSION AND CALLED REGULAR MEETING TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION Reverend Barbara R. Miller

ROLL CALL Councilmembers Steve Gregory, John Hamon, Fred Strong, Jim Reed, and Mayor Steven Martin

STAFF AND COMMISSIONER INTRODUCTIONS

REPORT FROM CLOSED SESSION - No reportable action

PRESENTATIONS - None

GENERAL PUBLIC COMMENTS. Michael Rivera, Darrel Cooper and Dale Gustin.

AGENDA ITEMS TO BE DEFERRED - None

CONSENT CALENDAR

1. [Approved City Council Minutes from 11/21/17](#)
2. [Received Warrant Requests](#)
3. [Approved Cancellation of the January 2, July 3, and September 4, 2018 Regular City Council Meetings](#)
4. [Appointed Paul Nevosh to a 2-year Term on the Paso Robles Senior Citizen Advisory Committee](#)
5. [Awarded the Construction Contract for the Sherwood Fire Station 2 Concrete Repairs and Authorized the City Manager to Enter into an Agreement with Vibor Sand & Gravel](#)

6. [Authorized the City Manager to Enter into an Agreement with Souza Construction for the Construction of the Sherwood Tract Sewer Mains Upgrade Project and with Cannon Engineering for Construction Management and Related Services for the Project](#)
7. [Approved Final Design and Authorized the Preparation of Construction Bid Documents for the 13th Street Pedestrian Access Improvements from Park to Pine Street and Authorized the City Manager to Engage the Services of Wallace Group to Prepare the Final Design](#)
Pulled for discussion
8. [Approved Cycle de Mayo as a New City-Wide Event](#)
9. [Approved Resolution No. 17-151 Approving an Agreement for Acquisition of Sewer and Temporary Construction Easement from Claire Dattilo \(1823 Union Road\)](#)
10. [Approved Service Contract with Paso Robles Wine Country Alliance for 2018](#)
Pulled for discussion
11. [Appointed Marlane Sanders as Director of the Administrative Services Department](#)
12. [Authorized the City Manager to Execute a Professional Services Agreement with Ralph Andersen & Associates for the Executive Recruitment of the City's next Assistant City Manager](#)
Pulled for discussion
13. [Approved use of Rincon Consultants and Authorized an Agreement for Preparation of an Environmental Document for Hyatt Place Hotel Proposed on Theatre Drive \(APN: 009-831-029\)](#)
Pulled for discussion
14. [Approved Resolution No. 17-152 Authorizing the City Manager to Execute a Memorandum of Understanding with Professional Firefighters \(IAFF, Local 4148\), and make FY17-18 Budget Appropriations](#)

PUBLIC COMMENT. Dale Gustin and Michael Rivera.

CONSENT CALENDAR ROLL CALL VOTE. Motioned by Councilman Gregory, seconded by Councilman Strong, and passed unanimously to approve items 1-6, 8,9,11 and 14 on a single motion.

AYES: Gregory, Strong, Hamon, Reed, and Mayor Martin

ITEMS PULLED FROM THE CONSENT CALENDAR FOR DISCUSSION

7. [Approved Final Design and Authorized the Preparation of Construction Bid Documents for the 13th Street Pedestrian Access Improvements from Park to Pine Street and Authorized the City Manager to Engage the Services of Wallace Group to Prepare the Final Design](#)

PUBLIC COMMENT. None

ROLL CALL VOTE #1. Motioned by Councilman Gregory, seconded by Councilman Strong, and passed unanimously to adopt Resolution No. 17-153 establishing a budget as follows: General Fund/Supplemental Sales Tax \$40,000, Budget No. 1009101-54520-C0105

AYES: Gregory, Strong, Hamon, Reed, and Mayor Martin

ROLL CALL VOTE #2. Motioned by Councilman Gregory, seconded by Councilman Strong, and passed unanimously to authorize the City Manager to engage the services of Wallace Group to prepare final design of the 13th Street Park to Pine Pedestrian Enhancements, for 13th and Pine intersection using CDBG Grant funds for \$23,740, and the remainder of the project, including contingency for \$40,000.

AYES: Gregory, Strong, Hamon, Reed, and Mayor Martin

10. [Service Contract with Paso Robles Wine Country Alliance for 2018](#)

PUBLIC COMMENT. Jennifer Porter, Michael Rivera and Dale Gustin

ROLL CALL VOTE. Motioned by Councilman Hamon, seconded by Councilman Strong, and passed unanimously to: authorize the City Manager to enter into a professional service contract for community

development and economic development services with the Paso Robles Wine Country Alliance from January 1, 2018 through December 31, 2018 granting the requested funding amount of \$60,000.

AYES: Hamon, Strong, Gregory, Reed, and Mayor Martin

12. Executive Recruitment of the City’s next Assistant City Manager

PUBLIC COMMENT. Dale Gustin

ROLL CALL VOTE. Motioned by Councilman Strong, seconded by Councilman Gregory, and passed unanimously to authorize the City Manager to execute a professional services agreement with Ralph Andersen & Associates for the recruitment of the City’s next Assistant City Manager.

AYES: Strong, Gregory, Hamon, Reed, and Mayor Martin

13. Agreement for Preparation of an Environmental Document for Hyatt Place Hotel Proposed on Theatre Drive (APN: 009-831-029)

PUBLIC COMMENT. Dale Gustin and Francisco Ramirez.

ROLL CALL VOTE. Motioned by Councilman Hamon, seconded by Councilman Gregory, and passed unanimously to approve attached Resolution No. 17-154, approving use of Rincon Consultants by determining that it is in the best interest of the City to sole source this MND to Rincon Consultants in the amount of \$22,783, and to direct staff to enter into a contract with Rincon Consultants to complete this study in accordance with the proposal submitted. **Motion was amended to state that the applicant is paying the environmental document preparation cost and to also state that this action does not imply approval of the project (help please).**

AYES: Hamon, Gregory, Strong, Reed, and Mayor Martin

REPORT ON ITEMS APPROVED ON CONSENT. City Manager Tom Frutchey provided a summary of items approved on the consent agenda.

PUBLIC HEARINGS

15. 2018 CDBG Draft Action Plan: Deciding which applications should be recommended to the County in the Draft Annual Action Plan and setting a date for the public hearing for the 2018 CDBG Fund allocations

Mayor Martin stepped down and left the room at 8:00pm due to conflict of interest concerns.

PUBLIC COMMENT. Karolyn London, Francisco Ramirez, Dale Gustin and Mara Whitten.

ROLL CALL VOTE #1. Motioned by Councilman Hamon, seconded by Councilman Strong, and passed 4-0 (Mayor Martin abstained) to direct that the following applications to be listed in the draft One Year Action Plan as being recommended for funding:

a) Handicapped Ramps (Oak Creek Park)	\$ 142,816
b) Indicate which of the three (3) public service applications submitted, which is to be listed in the Draft Consolidated Plan as being recommended for funding	\$ 32,958
c). Administration	\$ 43,944
Total	\$ 219,758

AYES: Hamon, Strong Gregory, and Reed

ABSTAIN: Mayor Martin

ROLL CALL VOTE #2. Motioned by Councilman Hamon, seconded by Councilman Strong, and passed 4-0 to set the regular Council meeting on Tuesday, March 6, 2018 as the date for the public hearing for 2018 CDBG allocations.

AYES: Hamon, Strong Gregory, and Reed

ABSTAIN: Mayor Martin

Mayor Martin returned to his seat at 8:22pm after vote was completed.

16. City Manager's Purchasing Authority

PUBLIC COMMENT. Dale Gustin

ROLL CALL VOTE #1. Motioned by Councilman Gregory, seconded by Councilman Strong, and passed unanimously to introduce and hold first reading of an ordinance that amends Paso Robles Municipal Code Section 6.04.160, allowing the City Council to establish by resolution the maximum limit for professional and specialized services agreements that can be approved by the City Manager.

AYES: Gregory, Strong, Hamon, Reed, and Mayor Martin

ROLL CALL VOTE #2. Motioned by Councilman Gregory, seconded by Councilman Strong, and passed unanimously to provide the City Manager with conceptual direction to: propose amendments to the Fiscal Policy and its attachments that would increase the limit from \$20,000 to \$35,000 and, once implemented, monitor the purchases that no longer need Council approval for one year, keeping the Council apprised and reviewing the results with the Council at the end of that pilot period.

AYES: Gregory, Strong, Hamon, Reed, and Mayor Martin

17. Urgency Ordinance – Employee Retirement Contract: Authorize an Amendment to the Retirement Contract between the California Public Employees' Retirement System for Local Police Members, Second-Tier Classic Local Miscellaneous Members, and New Local Miscellaneous Members

PUBLIC COMMENT. None

ROLL CALL VOTE. Motioned by Councilman Gregory, seconded by Councilman Hamon, and passed unanimously to introduce, read by title only, and adopt Urgency Ordinance No. 1045 N.S. authorizing an amendment to the Contract between the City of El Paso de Robles and the Board of Administration of the California Public Employees' Retirement System for its "Police Safety" and second-tier classic and third-tier new "Miscellaneous" members.

AYES: Gregory, Hamon, Strong, Reed, and Mayor Martin

DISCUSSION ITEMS - None

COUNCIL BUSINESS & COMMITTEE REPORTS

18. Current Council Committee Activities and Reports

Councilmembers and the Mayor reported on committee attendance and other related activities.

ADJOURNMENT of the regular meeting at 8:52 PM

Motioned by Councilman Strong, seconded by Councilman Hamon, and passed unanimously to adjourn the regular meeting.

Submitted by:



Kristen L. Buxkemper, Deputy City Clerk

Approved: December 19, 2017