



Council Agenda Report

From: Ryan Cornell, Finance Manager

Subject: Surplus Equipment

Date: January 3, 2019

Facts

1. City equipment, from time to time, is declared surplus due to age, cost of maintenance, having become obsolete, or some other relevant factor.
2. The property identified in the attached exhibit is no longer serviceable or needed for City operations.
3. Disposal of said property cannot take place until formally declared surplus by City Council.
4. Proceeds from the sale of surplus property, if any, will be deposited into the fund from which the property was initially purchased.

Options

1. Do nothing.
2. Approve resolution 19-XXX declaring certain City property as surplus and authorizing its sale.
3. Provide alternative direction to staff.

Analysis and Conclusions

The equipment identified in Attachment A and B of resolution 19-XXX is no longer needed by the City, as it has been replaced or superseded. The equipment will be sold by public auction, bid, or sale, whichever method is for the least cost or greatest benefit to the City as determined by the Director of Administrative Services. As an option, the City Council could direct that the vehicles and equipment first be offered at public auction in the city so that residents may have a better opportunity to purchase a surplus vehicle.

Fiscal Impact

Uncertain, but positive. Proceeds from the sale of equipment are received by the City. Unfortunately, predicting even the range of prices that the City will be able to sell such used equipment for is difficult. In addition, the City no longer has to pay to maintain, store, or repair this equipment. Since most of the vehicles declared surplus were replaced because the maintenance costs made it impractical and no longer cost effective to continue to own the vehicles, getting rid of the vehicles on the whole represents a positive fiscal impact.

Recommendation

Approve resolution No. 19-XXX declaring certain City property as surplus and authorizing the sale to recyclers, wholesalers, by public auction, or by bid or sale.

Attachments

1. Resolution 19-XXX, with two exhibits listing the equipment to be surplussed

RESOLUTION NO. 19-XXX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PASO ROBLES
DECLARING CERTAIN CITY PROPERTY AS SURPLUS

WHEREAS, the City no longer has a need or use for the equipment listed below due to age, cost of maintenance, and/or being obsolete; and

WHEREAS, it is highly desirable to sell or dispose of the surplus equipment for the highest return possible.

NOW THEREFORE BE IT RESOLVED, the City Council of the City of El Paso de Robles does hereby approve the property identified in Exhibit A and B as surplus and authorizes such property to be sold by public auction, bid, or sale, at the least cost or greatest benefit to the City, as determined by the Director of Administrative Services.

BE IT FURTHER RESOLVED, by the City Council of the City of El Paso de Robles, that the Director of Administrative Services is authorized to undertake any and all actions to effect such sale and to transfer title to the successful bidder/purchaser.

APPROVED by the City Council of the City of Paso Robles this 3rd day of January, 2019 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Steven W. Martin, Mayor

ATTEST:

Kristen L. Buxkemper, Deputy City Clerk

Computer/Technology Equipment to Surplus

Equipment Type

QTY

Desktop PCs: to be replaced to take advantage of faster processing and to preempt possible failure (downtime). These units were purchased in 2004, 2006 and 2011-2014.

- | | |
|----------|----|
| 1. HP PC | 30 |
|----------|----|

Printers: the repair cost would be greater than the replacement cost.

- | | |
|----------------------|---|
| 2. Laserjet Printer | 2 |
| 3. Officejet Printer | 1 |

Servers: to be replaced to take advantage of faster processing and to preempt possible failure (downtime). These units were purchased in 2004-2012.

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|-------------------------|---|
| 4. HP ML370 | 1 |
| 5. HP DL380 G4 | 2 |
| 6. HP DL360 G5 | 4 |
| 7. HP DL380 G5 | 4 |
| 8. HP DL 320 G6 | 1 |
| 9. HP StorageWorks Tape | 1 |
| 10. Dell PowerEdge B710 | 1 |

Monitors: as they age, monitors become less bright and eventually fail; these 19" monitors are from 2007.

- | | |
|--------------------|---|
| 11. HP 19" Monitor | 8 |
| 12. HP 22" Monitor | 2 |

Vehicles and Equipment to Surplus

Item	Vehicle/ Asset ID	Make/Model	Year	Mileage	Primary Reasons for Disposal
1 PD	600	Ford Fusion	2012	83,000	1,6
2 PD	601	Ford Crown Vic	2011	79,000	1,6
3 PD	604	Ford Explorer	2015	89,000	1,6
4 PD	650	Ford Crown Vic	2011	84,000	2,6
5 PD	653	Honda Motorcycle	2009	22,590	3,6
6 PD	690	Radar Trailer	2000	N/A	5
8 PW	550	Chevy S10	2003	47,000	2
9 PW	705	New Holland Tractor	2004	N/A	2
10 PW	730	PB Loader Asphalt Trailer	1992	N/A	1
11 PW	731	Volvo Dump Truck	1999	58,200	5
12 PW	733	Ford F450 Utility Truck	2003	58,500	5
13 PK	402	Smithco Weed Sprayer	2001	N/A	2
14 PK	415	Chevy ¾-Ton Utility Truck	2003	55,000	5
15 PK	418	Chevy ¾-Ton Utility Truck	2004	63,000	1
16 PK	424	Dodge ¾-Ton Utility Truck	2009	72,000	1
17 PK	428	Dodge ¾-Ton Utility Truck	1999	115,000	1
18 PK	496	Soil Reliever	2001	N/A	1
19 PW	734	Chevy ¾-Ton Utility Truck	2003	56,000	1
20 BD	117	Ford Explorer	2003	62,000	5
21 BD	118	Ford Explorer	2003	50,000	5
22 H ₂ O	316	Berkeley Water Pump	1992	N/A	4
23 H ₂ O	328	Pacific Tek Vac Trailer	2006	N/A	5
24 WW	511	New Holland TC29 Tractor	2001	N/A	2
25 WW	520	Westech Water Pump	1995	N/A	4
26 WW	529	Chevy ¾-Ton Truck	2008	137,400	5
27 Lib	N/A	Microfilm/Microfiche Reader	N/A	N/A	2
28 Lib	N/A	Library Book Bin	N/A	N/A	2
29 Lib	N/A	Library Book Rack	N/A	N/A	2
30 Lib	820	Credit Card Reader	N/A	N/A	2
31 ES	200	Crown Vic	2008	82,000	1,6
32 ES	204	Ford Utility Truck	1999	68,000	1,6

Note: letters in first column indicate department or division (e.g., PK=parks; WW=wastewater).

Reason for Disposal:

1. Vehicle or equipment is past its useful life.
2. No longer meets the needs of City operations.
3. Unit was involved in an accident. Cost to repair exceeds value of vehicle.
4. No longer meets State minimum emissions standards.
5. Cost to maintain and/or repair exceeds the value of the vehicle/equipment.
6. Police and Fire vehicles are placed under heavy stress due to the nature of the use, and wear faster. In addition, they must be fully capable of meeting a sudden high-demanding use.