

YOUTH SPORTS ORGANIZATIONS PROTOCOL



In compliance with State of California and San Luis Obispo County Guidance effective August 3, 2020 and to help ensure the safety of all coaches and participants, please review the following requirements and necessary documents for reopening fields for youth sports organizations. ***Please initial each item to indicate that you agree to implement and uphold these requirements during your reservation.***

ORGANIZATION/APPLICANT RESPONSIBILITIES

GROUP SIZE

- _____ Class size not to exceed 30 total individuals per facility/field (including participants and coach).
- _____ Physical distancing of six (6) feet between each player and between players and coaches is required at all times. Use face coverings when unable to physically distance.
- _____ Parents must be socially distanced from the class area. Please communicate this information to parents prior to the start of session. Limit total attendance at the soccer and softball fields to ensure distancing in the common areas.
- _____ Players, coaches, and employees are discouraged from making unnecessary physical contact with one another (for example, high-fives, handshakes, fist bumps).
- _____ Players and coaches should use hand sanitizer when hand-washing is not practicable. If necessary, designate a specific pick-up and drop-off area where social distancing is possible.

FACILITIES & EQUIPMENT

- _____ To the maximum extent practicable, players are encouraged to bring their own equipment to practice and not share equipment.
- _____ If equipment is shared, it must be disinfected between use by different people to reduce the risk of COVID-19 spread.
- _____ Encourage players to bring their own labeled, pre-filled reusable or purchased water bottles. Players should not drink from the same beverage container or share beverages.
- _____ Organization must provide a copy of State of California "COVID-19 INTERIM GUIDANCE: Youth Sports" to all parents.
- _____ Permits are interim and will be approved per calendar month, to open for full service when the City receives county authorization.
- _____ Please report any safety issues in your area to recreation staff immediately by phone at (805) 237-3991 or text message to (805) 391-0964.

DOCUMENTATION

The following documents are required to support your application for use of the fields in compliance with the new guidelines:

- _____ Application for Use of Facilities
- _____ Proposal with the activities you plan to provide in compliance with the mandates regarding physical distancing and sharing equipment, to be provided by the applicant
- _____ Readiness to Reopen COVID-19 Self-Evaluation & Certification
- _____ State of California COVID-19 INTERIM GUIDANCE: Youth Sports
- _____ Recreation Services Youth Sports Organizations Protocol (this form)

Please note: This document may be updated as additional information and resources become available. Please check the City of Paso Robles website <https://www.prcity.com/881/COVID-19-Updates> regularly for any updates.

Organization Name: _____

Applicant Name (*please print*): _____

Applicant Signature: _____ Date: _____

Please return a signed copy of this form to Recreation Services upon completion of checklist. Please contact Facilities Administrator, Cindy Duff, at cduff@prcity.com or (805) 237-3991 with questions.

*Please note: At this time, adult sports leagues have not been authorized to return to the fields.

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Paso Robles
Recreation
Services





City of Paso Robles Community Services Department
 600 Nickerson Drive • Paso Robles, CA 93446 • (805) 237-3988 • FAX (805)
 237-6424 After hours maintenance issues contact: Police Department, (805) 237-6464
 www.prcity.com/recreation

APPLICATION FOR USE OF FACILITIES

Barney Schwartz Park, 2970 Union Road, Paso Robles, CA 93446

●Bounce Houses are not permitted at Barney Schwartz Park

Please note that food sales and merchandise at Barney Schwartz Park are the exclusive right of the contracted concessionaire. Teams, leagues, tournament organizers and other user groups are not authorized to sell food or merchandise at Barney Schwartz Park.

Please read the policies and procedures on the reverse side. Rental charges must be paid at time of reservation to the "City of Paso Robles."

Type of Event: _____ Estimated Attendance: _____

Date(s) Requested: _____ Day(s) Mon Tue Wed Thu Fri Sat Sun

Start Time: _____ am/pm End Time: _____ am/pm

Permit time includes all set-up and clean-up time.

<u>Picnic Areas w/BBO</u>	<u>Softball Fields</u>	<u>Soccer/Football Fields</u>
<input type="checkbox"/> Iversen Way	<input type="checkbox"/> Field #1 (300 ft.)	<input type="checkbox"/> Field #1 (330 ft.)
<input type="checkbox"/> Lake – Large	<input type="checkbox"/> Field #2 (300 ft.)	<input type="checkbox"/> Field #2 (330 ft.)
<input type="checkbox"/> Lake – Small	<input type="checkbox"/> Field #3 (300 ft.)	<input type="checkbox"/> Field #3 (330 ft.)
<input type="checkbox"/> Soccer Plaza	<input type="checkbox"/> Field #4 (270 ft.)	<input type="checkbox"/> Field #4 (300 ft.)

Will alcohol be consumed at this event? NO YES A "City Alcohol Use Permit" is required (Security may be required for your event)

Will there be music? NO YES Noise restrictions apply per reverse, section 7

Will minors be present? NO YES Adequate adult supervision must be present

■Organization Name: _____

■Applicant's Name: _____

Address: _____ City: _____ Zip: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

E-mail address: _____

WAIVER Policies and Procedures on reverse side of application have been carefully read. Initials: _____

Release, Hold Harmless And Agreement Not To Sue

I fully understand that my participation in the use of a city facility exposes me to the risk of personal injury, death, or property damage. I hereby acknowledge using city facilities and agree to assume any such risks.

I hereby release, discharge and agree not to sue City of Paso Robles for any injury, death or damage to or loss of personal property arising out of, or in connection with, my participation in a facility rental from whatever cause, including the active or passive negligence of a scheduled event or any other participants in the facility rental.

In consideration for being permitted to participate in the use of city facilities, I hereby agree, for myself, my heirs, administrators, executors and assigns, that I shall indemnify and hold harmless City of Paso Robles from any and all claims, demands actions or suits arising out of or in connection with my participation in the facility rental.

I have carefully read this release, hold harmless and agreement not to sue and fully understand its contents.

I am aware that it is a full release of all liability and will sign it on my own free will.

■Signature of Applicant: _____ Date signed: _____

Applicant must be at least eighteen (18) years of age to sign this agreement. If alcohol is served, the applicant must be at least twenty-one (21) years of age to sign this agreement.

Facility Reserved _____	Area _____	BBQ Combo # _____
Approved By: _____	Date _____	Permit # _____
Deposit submitted \$ _____	<input type="checkbox"/> Check # _____	<input type="checkbox"/> Cash <input type="checkbox"/> Credit/Debit
Rental fee \$ _____	Insurance \$ _____	Alcohol \$ _____ <input type="checkbox"/> Check # _____ <input type="checkbox"/> Cash <input type="checkbox"/> Credit/Debit
Deposit Refund of \$ _____	Date _____	Applicant Signature _____
Total Paid _____		

1. An "Application For Use Of Facilities" form must be submitted no less than 7 days or more than 180 days prior to the date of the requested reservation date. Exceptions to the submission time-line may be granted.
2. Users are expected to abide by all laws and ordinances set forth by all local, state and federal agencies. Users are also expected to comply with rules and regulations for facility use and obey all City staff members in attendance at facility. Users should pay special attention to all noise ordinances. Failure to comply will result in cancellation of permit and loss of fees paid.
3. The City of Paso Robles may refuse to reserve or cancel any application for due cause. Written notice of refusal or cancellation with appropriate explanation will be given by the department not less than seven days prior to the event.
4. Appeals to adjust or waive fees will only be considered by the Director of the Community Services Department. Appeals to the decision can be made to the City Council.
5. A \$10 processing fee will be deducted from application fees for cancellations received prior to seven days before the scheduled use. No refunds will be made for cancellations received less than seven days prior to the scheduled use. A full refund of fees paid to the City will be made in case of inclement weather conditions. If the event is terminated by police or other city staff for non-compliance with rules and regulations, the deposit and/or application fees will not be refunded.
6. City of Paso Robles sponsored events will retain first priority for use of all facilities.
7. Music and noise are subject to City noise ordinance sections, specifically 9.07.010 through 9.07.030. Applicants using amplified sound (music, announcer, etc.) shall have someone continuously monitoring the sound levels to ensure they comply with City ordinances and are available to adjust sound levels if necessary.
8. Youth groups must have adult sponsors who guarantee observance of these rules and regulations. A minimum of one adult per 25 youth is required at the activity.
9. The presence of, and the serving of, alcoholic beverages is not permitted on City premises, except under the following conditions: (a) City Alcohol Use Permit has been approved; and if sold; (b) a daily license from the Alcoholic Beverage Control (ABC) Office is obtained; (c) and all ABC rules and regulations are actively enforced. Security may be required for your event.
10. Renter shall not use the City of Paso Robles' name to suggest endorsement or sponsorship of the event without prior written approval of the City of Paso Robles Manager or his/her designee. Renter's publicity of the event shall clearly and accurately identify the name of the sponsoring organization or individual.
11. Renter shall indemnify, defend, and hold harmless the City of Paso Robles, its officers, employees, and agents from any and all losses, costs, expenses, claims, liabilities, actions, or damages, including liability for injuries to any person or persons or damage to property arising at any time during and/or arising out of or in any way connected with Renter's use of occupancy of the Facility and adjoining property, unless solely caused by the gross negligence or willful misconduct of the City of Paso Robles, its officers, employees, or agents.
12. Renter may be required to procure and maintain general liability insurance against any and all losses, costs, expenses, claims, liabilities, actions, or damages, including liability for injuries to any person or persons or damage to property arising at any time during and/or arising out of or in any way connected with Renter's use or occupancy of the City of Paso Robles facilities and adjoining property in the amount of \$1,000,000 (one million dollars) per occurrence. Such insurance shall name the City of Paso Robles, its officers, employees, and agents as additional insured on an endorsement prior to the rental date of the Facility. Renter shall file certificates of such insurance with the City of Paso Robles, which shall be endorsed to provide thirty (30) days notice to the City of Paso Robles of cancellation or any change of coverage or limits. If a copy of the insurance certificate is not on file prior to the event, the City of Paso Robles may deny access to the Facility.
13. It is acknowledged by the parties of this agreement that all insurance coverage required to be provided by Renter, is intended to apply first and on a primary, non-contributing basis in relation to any other insurance or self-insurance available to the City.
14. Renter shall report in writing any personal injuries or property damage arising at any time during and/or arising out of or in any way connected with Renter's use of occupancy of the City of Paso Robles facilities and adjoining property to the City of Paso Robles Manager or his/her designee as soon as practicable.
15. Renter waives any right of recovery against the City of Paso Robles, its officers, employees, and agents for fires, floods, earthquakes, civil disturbances, regulation of any public authority, and other causes beyond their control. Renter shall not charge results of "acts of God" to the City of Paso Robles, its officers, employees, or agents.
16. Renter waives any right of recovery against the City of Paso Robles, its officers, employees, and agents for indemnification, contribution, or declaratory relief arising out of or in any way connected with Renter's use or occupancy of the Facility and adjoining property, even if the City of Paso Robles, its officers, employees, or agents seek recovery against Renter.
17. All tournaments are expected to comply with the Barney Schwartz Park Tournament Facility Use Policy.



BUSINESS READINESS TO REOPEN COVID-19 SELF-EVALUATION & CERTIFICATION

Business Name: _____ **Business Sector:** _____

Facility Address: _____

Contact the following person with any questions or comments about this protocol:

Business Contact Person: _____ **Phone Number:** _____

Prior to reopening, businesses owners or managers must complete and sign this **COVID-19 Self-Evaluation & Certification form for each facility**. By signing this form, the business owner/manager acknowledges the need to comply with the State’s Resilience Roadmap and to implement all applicable State guidance documents to help workplaces reopen and operate safely. Businesses must retain a copy of this completed and signed form on-site at all facilities or business locations and provide to County or City officials upon request.

Detailed information regarding the State’s Resilience Roadmap and all State guidance that has been issued for each business sector is available at: <https://covid19.ca.gov/roadmap>

Implemented at Business	Category of State Requirements and/or Guidance <i>(review State details: https://covid19.ca.gov/roadmap)</i>	Notes if related measures not fully implemented
Yes No	Performed a detailed risk assessment and implement a site-specific protection plan in accordance with the State guidance documents issued for my business sector.	
Yes No	Train employees on how to limit the spread of COVID-19, including how to screen themselves for symptoms and stay at home if they have any of the symptoms.	
Yes No	Implement individual control measures and screening processes as defined by the State.	
Yes No	Implement cleaning and disinfecting protocols.	
Yes No	Implement social/physical distancing guidelines.	

The undersigned hereby self-certifies that my business has or will implement applicable measures detailed checked above and any applicable State guidance documents issued for my business sector, or I have noted why any measure that is not implemented is inapplicable to my business:

Signature: _____ **Date:** _____

Name: _____ **Phone:** _____

Role/Position with Business: _____

COVID-19 INTERIM GUIDANCE:

Youth Sports

Release date: **August 3**, 2020

All guidance should be implemented only with local health officer approval following their review of local epidemiological data including cases per 100,000 population rate

Consistent with the July 20, 2020 [announcement](#) of the California Interscholastic Federation, this document provides guidance for all youth sports programs—including school-based, club, and recreational programs—to support a safe environment for players, coaches and trainers, families, spectators, event/program/facility managers, workers, and volunteers. For further guidance related to school settings, please see this [updated guidance for schools and school-based programs](#).

NOTE: The risk of transmitting the COVID-19 virus depends on several factors germane to sports, including:

- Number of people in a location
- Type of location (indoor versus outdoor)
- Distance between people
- Length of time at a location
- Physical contact between people
- Touching of shared objects
- Use of face coverings
- Mixing of people from locations with different levels of community transmission

As general guidance, smaller groups are safer than larger; outdoor locations are safer than indoor; sports that can ensure distance of six feet or more are safer than close contact; and shorter duration is safer than longer. Leagues, coaches, parents, and athletes need to consider all these factors as they plan to return to play.

- Outdoor and indoor sporting events, assemblies, and other activities that require close contact or that would promote congregating are not permitted at this time. For example, tournaments, events, or competitions, regardless of whether teams are from the same school or from different schools, counties, or states are not permitted at this time.
- Youth sports and physical education are permitted only when the following can be maintained: (1) physical distancing of at least six feet; and (2) a stable cohort, such as a class, that limits the risks of transmission (see [CDC Guidance on Schools and Cohorting](#)). Activities should take place outside to the maximum extent practicable.
- For sports that cannot be conducted with sufficient distancing or cohorting, only physical conditioning and training is permitted and ONLY where physical distancing can be maintained. Conditioning and training should focus on individual skill-building (e.g., running drills and body weight resistance training) and should take place outside, where practicable. Indoor physical conditioning and training is allowed only in counties where gyms and fitness centers are allowed to operate indoors.
- Avoid equipment sharing, and if unavoidable, clean and disinfect shared equipment between use by different people to reduce the risk of COVID-19 spread.
- Consistent with guidance for gyms and fitness facilities, cloth face coverings must be worn during indoor physical conditioning and training or physical education classes (except when showering). Activities that require heavy exertion should be conducted outside in a physically distanced manner without face coverings. Activities conducted inside should be those that do not require heavy exertion and can be done with a face covering. Players should take a break from exercise if any difficulty in breathing is noted and should change their mask or face covering if it becomes wet and sticks to the player's face and obstructs breathing. Masks that restrict airflow under heavy exertion (such as N-95 masks) are not advised for exercise.
- Youth sports programs and schools should provide information to parents or guardians regarding this and related guidance, along with the safety measures that will be in place in these settings with which parents or guardians must comply.

