



Summer 2022 June-August CLASS PROPOSAL

City of El Paso de Robles
Community Services Department

Summer Season Holidays (no class on these dates): Monday, July 4 & Monday, September 5

Closed on City Holidays

Activity Name _____ Today's Date _____

Instructor's Name _____ E-mail: _____

Address, City, Zip: _____

Phone _____

DAY

EVENING

CELL

May we list your phone number so that the public can contact you with questions? Yes No Day Evening Cell

May we list your email address so that the public can send you questions? Yes No

1. Class Description: Same as previous Changes or New - Use back of form.

2. Mark days of class: Monday Tuesday Wednesday Thursday Friday Saturday

3. List dates and times for each session/month in spaces below.

PLEASE USE ONE FORM PER CLASS. MULTIPLE SESSIONS OF SAME CLASS CAN BE LISTED ON SAME FORM.

Beginning & Ending Dates of Sessions	Class Hours	Office Use: Session #	Punch Pass/Other#

4. What type of facility do you prefer for your class?

White Oak Live Oak Banquet Room A B All
Gym Senior Center Acorn Room
Indoor Pool Outdoor Pool Gym Meeting Room

8. Total Registration Fee New \$

Please do not include the supply fee here if charging. See line #7.

5. Age range of participants: _____

Punch Pass #: 8 10 20 \$

6. Number of participants: Minimum _____ Maximum _____

9. Amount of Discount

7. Supply fees (payable to instructor): \$ _____

Sibling: \$ _____ Family: \$ _____

Supply fee (sibling or family): \$ _____

Other (Specify): \$ _____

Please Note: After using meeting rooms, set up the room per posted diagram.

For Office Use Only

Brochure Template:	Initials:	Date:	Changes: (Template)	Initials:	Date:
Activenet Input:	Initials:	Date:	Changes: (Activenet)	Initials:	Date:

Closed on City Holidays*

Martin Luther King, Jr.	1-17-2022	Veterans Day	11-11-2022
Day Presidents Day	2-21-2022	Thanksgiving Day	11-24-2022
Memorial Day	5-30-2022	Day after	11-25-2022
Independence Day	7-4-2022	Thanksgiving	12-26-2022
Labor Day	9-5-2022	Christmas Holiday	

**Recreation Division Closed*

1. Online Class Description: (150 words or less)

1a. Pre-requisites: _____

1b. Special Clothing: _____

2. Recreation Brochure description. Please describe your class in 25 words or less.

3. Please add ADDITIONAL non-published notes here. Use this space to provide any additional information you would like to convey to Heather Stephenson, Recreation Coordinator about your classes. Thank you!
