



MOBILE FOOD VENDOR PERMIT APPLICATION

This form is for food trucks who would like to vend at the New Year’s Eve event at City Park. **Please read it carefully.**

A maximum of 3 vendors will be selected based on the following:

1. A menu appropriate for a festive, nighttime winter event
2. A decoration plan for the truck that ties in with a holiday event

All applications will be evaluated based on the information provided below.

VENDOR INFORMATION				
BUSINESS NAME			CONTACT	
BUSINESS ADDRESS			CELL PHONE	
CITY	STATE	ZIP	EMAIL	
PROPOSED MENU				
PROPOSED DECOR				

SUBMITTAL REQUIREMENTS

The Mobile Food Vendor (MFV) acknowledges this application and information/documents below are mandatory and must be submitted at least 7 days prior but no more than 30 days prior to the approval of the MFV Permit. Your application will not be accepted without all required documents. For assistance contact Shonna Howenstine at showenstine@prcity.com

PERMIT FEES

Permit fees are being waived for this event.

DOCUMENTS; Please attach the following with your submission:

- CITY OF PASO ROBLES BUSINESS LICENSE;** [Please click here.](#)
- CITY OF PASO ROBLES MOBILE FOOD PREPARATION VEHICLE PERMIT;** [Please click here.](#)
- COUNTY OF SAN LUIS OBISPO HEALTH PERMIT (FOR MOBILE FOOD FACILITIES);** Approved permit from the County of San Luis Obispo Health Agency Environmental Health Services Division. [Please click here.](#)
- CERTIFICATE OF LIABILITY INSURANCE;** Requirements are:
 - 1 Insurance Certificate including General Liability for two (2) million dollars.
 - 2 The certificate holder must name the City of Paso Robles and include an Endorsement naming the “City of Paso Robles” as an additional insured.

ACKNOWLEDGMENT

The MFV must adhere to the City’s applicable Code of Ordinances, Public Facilities and Reservation Fee Policies, regulations, and posted rules, including but not limited to Noise, Assembly, Conduct, and Alcohol Use.

The MFV is responsible for ensuring any and all trash resulting from the MFV services is picked up and discarded in proper trash and recycle receptacles prior to leaving the park.

The MFV understands that the park and/or event area will be open for public access during their scheduled time and that care must be taken to assure the public's safety at all times.

The MFV acknowledges that the City does not provide water for their use.

The MFV vehicle must be visually appropriate either with professional design markings or wrappings. Please no plain, non-labeled vehicles and no obscene language or graphics visible on the vehicle.

MFV vehicles are required to have at least one working and expiration dated fire extinguisher on board and accessible and/or built-in fire suppression system, working condition certified.

POLICIES AND PROCEDURES

The City of Paso Robles may refuse to reserve or cancel any application for due cause. Written notice of refusal or cancellation with appropriate explanation will be given by the department not less than seven days prior to the event.

The presence of, and the serving of, alcoholic beverages is not permitted.

The MFV shall indemnify, defend, and hold harmless the City of Paso Robles, its officers, employees, and agents from any and all losses, costs, expenses, claims, liabilities, actions, or damages, including liability for injuries to any person or persons or damage to property arising at any time during and/or arising out of or in any way connected with MFV's use of occupancy of the Facility and adjoining property, unless solely caused by the gross negligence or willful misconduct of the City of Paso Robles, its officers, employees, or agents.

It is acknowledged by the parties of this agreement that all insurance coverage required to be provided by the MFV, is intended to apply first and on a primary, non-contributing basis in relation to any other insurance or self-insurance available to the City.

The MFV shall report in writing any personal injuries or property damage arising at any time during and/or arising out of or in any way connected with MFV's use of occupancy of the City of Paso Robles facilities and adjoining property to the City of Paso Robles Manager or his/her designee as soon as practicable.

The MFV waives any right of recovery against the City of Paso Robles, its officers, employees, and agents for fires, floods, earthquakes, civil disturbances, regulation of any public authority, and other causes beyond their control. Renter shall not charge results of "acts of God" to the City of Paso Robles, its officers, employees, or agents.

The MFV waives any right of recovery against the City of Paso Robles, its officers, employees, and agents for indemnification, contribution, or declaratory relief arising out of or in any way connected with Renter's use or occupancy of the Facility and adjoining property, even if the City of Paso Robles, its officers, employees, or agents seek recovery against the MFV.

DAY OF USE REQUIREMENTS

The New Year's Eve event at City Park is a family-friendly event featuring a band, DJ, fire dancers and bonfire. Event hours are 7 p.m. to 11 p.m. Upwards of 3,000 people are expected to attend.

MFV's must commit to serving for the entire event. Food trucks will be staged in the northwest quadrant of City Park.

WAIVER

Release, Hold Harmless And Agreement Not To Sue:

I fully understand that my participation in the use of a city facility exposes me to the risk of personal injury, death, or property damage. I hereby acknowledge using city facilities and agree to assume any such risks.

I hereby release, discharge and agree not to sue City of Paso Robles for any injury, death or damage to or loss of personal property arising out of, or in connection with, my participation in a facility rental from whatever cause, including the active or passive negligence of a scheduled event or any other participants in the facility rental.

In consideration for being permitted to participate in the use of city facilities, I hereby agree, for myself, my heirs, administrators, executors and assigns, that I shall indemnify and hold harmless City of Paso Robles from any and all claims, demands actions or suits arising out of or in connection with my participation in the facility rental.

I have carefully read this release, hold harmless and agreement not to sue and fully understand its contents. I am aware that it is a full release of all liability and will sign it on my own free will.

SIGNATURE OF APPLICANT:

DATE SIGNED:

FOR OFFICE USE ONLY

DOCUMENTS SUBMITTED FOR REVIEW	DATE RECEIVED	EXPIRATION DATE
1. Mobile Food Vendor Permit Application (this form)		
2. City of Paso Robles Business License		
3. City of Paso Robles Mobile Food Preparation Vehicle Permit		
4. County of SLO Health Permit (For Mobile Food Facilities)		
5. Certificate of Liability Insurance		
6. Insurance Endorsement Page		

Approved By: _____ Date: _____ Permit # _____

INSERT MAP